

**CITY OF THIBODAUX
DEPARTMENT OF PLANNING
(985) 446-7208**

**FAMILY SUBDIVISION
Checklist / Status Report**

I. GENERAL INFORMATION

Property Name: _____

Applicant/Agent: _____ Owner: _____

Address: _____ Address: _____

Telephone: _____ Telephone: _____

II. APPLICATION CHECKLIST

(Your Responsibility)

- 1) _____ Application
- 2) _____ Affidavit of Ownership
- 3) _____ \$50 Administrative Plat Fee made payable to the City of Thibodaux
- 4) _____ 3 copies of Administrative Plat with the following information shown:

- a) Names of adjoining property owners of subdivisions
- b) Dimensions of lots being proposed with lot numbers shown
- c) Flood Zone designation and center elevation of each lot, if located within a flood hazard zone
- d) Any existing or proposed easements, servitudes, structures, watercourses, etc.
- e) Vicinity map, date, approximate true north point, scale, and title of Family Subdivision
- f) The following note: The person(s) acquiring the property more fully depicted hereon acknowledges that said property is not part of a subdivision that has been approved by the City Planning Commission and the City Council as a public subdivision, and accordingly, said property may not be adequately serviced by water lines, gas lines, sewerage lines, and/or other public utilities and/or streets, and the City of Thibodaux governing authorities shall have no obligation or responsibility to construct, repair, and/or maintain said utilities and/or streets unless and until the subdivision in which said property is located is upgraded to the standards of a public subdivision at the owner(s)' expense and the same shall be accepted by the City Council as a public subdivision in accordance with the City Subdivision Regulations.
- g) Explanation of any drainage easements, private street servitudes, or reservations with endorsement of owner as follows:

OWNER

DATE

h) Signature Block:

Approved for Family Subdivision by City Zoning Administrator

ZONING ADMINISTRATOR

DATE

6) _____ Street name request form (if applicable)

Date of Family Subdivision Plat Application _____ Date completed _____