

BOARD OF ADJUSTMENT

The powers of the Board shall be to interpret the Zoning Ordinance:

To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination made by the Building Official in the enforcement of this Ordinance.

To grant or deny variances from the Zoning Ordinance that are needed and/or requested for various reasons.

The following data is required to request a variance of the Zoning Ordinance:

- 1) **Application for Variance** form (copy attached) for the Board of Adjustments
- 2) A detailed plot or site on **letter or legal size** paper must be submitted with the request for a variance. The plot plan shall include a detailed location of all servitudes, easements and all structures on the property.
- 3) **Justification of Variance** (applicant needs to answer items 3-a through 3-h on application form).

The Board meetings are usually held on the fourth Wednesday of each month at 5:30 P.M. in the City Council Meeting Room, 310 West 2nd Street (upstairs in City Hall Building). **Either the owner, applicant, contractor or a designated agent must attend the meeting to present their case.** Application must be made no later than twenty six days before the next scheduled meeting. **A fee of \$30.00 is payable to the City of Thibodaux by check, money order, Visa or Mastercard ONLY at the time of application.**

The application and fee may be mailed to: CITY OF THIBODAUX
Public Works Department
P. O. Box 5418, Thibodaux, LA 70302-5418

The application and fee may also be delivered to our office located at:

1219 Henry S. Thibodaux Street
Thibodaux, LA 70301

If we may be of any further assistance or should you have any questions with regard to this process please do not hesitate to contact us at (985) 446-7208.