



**CIVIL SERVICE DEPARTMENT**

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**J.KELLY CHIGHIZOLA**  
DIRECTOR

**EMILY FORET**  
ASSISTANT DIRECTOR

MEETING FORM  
CIVIL SERVICE BOARD MEETING  
Tuesday, January 13, 2026 at 4:30 PM  
COUNCIL CHAMBERS, CITY HALL, 310 W 2<sup>ND</sup> ST, THIBODAUX, LA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Silent Prayer

4. Roll Call	<i>Greg Cook</i>	<b>PRESENT</b>	<i>ABSENT</i>
	<i>Don Kasten</i>	<b>PRESENT</b>	<i>ABSENT</i>
	<i>Lance Ledet</i>	<b>PRESENT</b>	<i>ABSENT</i>
	<i>Todd Magee</i>	<b>PRESENT</b>	<i>ABSENT</i>
	<i>Jeremy Robichaux</i>	<b>PRESENT</b>	<i>ABSENT</i>

5. Reading and Approval of the Minutes of the Meeting from September 9, 2025

*Motion:* \_\_\_\_\_  
*Second:* \_\_\_\_\_

**I. NEW BUSINESS**

A. Motion to delay voting for the Board Chairman and Vice Chairman until new members are appointed.

*Civil Service Director explained that two (2) members terms will expire in February 2026.*

*Motion:* **Jeremy Robichaux**  
*Second:* **Donald Kasten**

VOTE		
<i>Greg Cook</i>	<b>YES</b>	<i>NO</i>
<i>Don Kasten</i>	<b>YES</b>	<i>NO</i>
<i>Lance Ledet</i>	<b>YES</b>	<i>NO</i>
<i>Todd Magee</i>	<b>YES</b>	<i>NO</i>
<i>Jeremy Robichaux</i>	<b>YES</b>	<i>NO</i>
<b>That item <i>PASSES</i></b>	<b>5</b>	<b>0</b>

## II. APPEAL HEARING for Ms. Chelsea Voclain

Ms. Chelsea Voclain – no legal representation  
City of Thibodaux City Council – Attorney Mr. Craig Watson  
City of Thibodaux Civil Service Board – Attorney Mr. Henry Olinde

### A. Adjourn into executive session

*Motion:* **Greg Cook**

*Second:* **Jeremy Robichaux**

VOTE		
<i>Greg Cook</i>	<b>YES</b>	<b>NO</b>
<i>Don Kasten</i>	<b>YES</b>	<b>NO</b>
<i>Lance Ledet</i>	<b>YES</b>	<b>NO</b>
<i>Todd Magee</i>	<b>YES</b>	<b>NO</b>
<i>Jeremy Robichaux</i>	<b>YES</b>	<b>NO</b>
<b>That item <i>PASSES</i></b>	<b>5</b>	<b>0</b>

### B. Adjourn into second executive session

*Motion:* **Jeremy Robichaux**

*Second:* **Lance Ledet**

VOTE		
<i>Greg Cook</i>	<b>YES</b>	<b>NO</b>
<i>Don Kasten</i>	<b>YES</b>	<b>NO</b>
<i>Lance Ledet</i>	<b>YES</b>	<b>NO</b>
<i>Todd Magee</i>	<b>YES</b>	<b>NO</b>
<i>Jeremy Robichaux</i>	<b>YES</b>	<b>NO</b>
<b>That item <i>PASSES</i></b>	<b>5</b>	<b>0</b>

### C. Board Members conduct roll call vote to affirm the decision of the City Council in terminating Ms. Chelsea Voclain

*Motion:* **Jeremy Robichaux**

*Second:* **Greg Cook**

VOTE		
<i>Greg Cook</i>	<b>YES</b>	<b>NO</b>
<i>Don Kasten</i>	<b>YES</b>	<b>NO</b>
<i>Lance Ledet</i>	<b>YES</b>	<b>NO</b>
<i>Todd Magee</i>	<b>YES</b>	<b>NO</b>
<i>Jeremy Robichaux</i>	<b>YES</b>	<b>NO</b>
<b>That item <i>PASSES</i></b>	<b>5</b>	<b>0</b>

### III. DIRECTOR REPORT

#### A. Update on the status of the Civil Service Department

Civil Service Director informed Board that both Mr. Jeremy Robichaux (nominated by the Lafourche Bar Association) and Mr. Todd Magee (nominated by Fletcher Technical College) terms expire in February 2026. The Council Administrator will seek nominations for the two (2) vacant positions.

Meeting adjourned @ **5:45** PM



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J. KELLY CHIGHIZOLA  
CIVIL SERVICE DIRECTOR  
CITY OF THIBODAUX