

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
JUNE 17, 2025**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, June 17, 2025 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor and Mire.

There were also present: Mayor Kevin Clement.

Absent: Councilman Naquin and City Attorney Beau Brooks.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted to adopt the minutes of the June 3, 2025 City Council Meeting as written. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

In accordance with the provisions of Article VI, Section 1 (A) of the Thibodaux City Charter, the Council “shall call a special meeting of the Council to be held during the week following the first regular Council meeting in July of each year for the sole purpose of having a pre-budget conference between the Mayor and members of the Council”.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted to set the mandatory Pre-Budget Conference, in accordance with Article VI, Section 1(A) of the Thibodaux City Charter, for Tuesday, July 1, 2025 immediately following our regular meeting. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

In accordance with the prescribed statewide agreed-upon procedures by the Legislative Auditor, the Finance Director has submitted the monthly revenue and expense report for May 2025 to the City Council for review.

A presentation of the draft Audit Report for Fiscal Year 2024 was conducted by Tiffini Dorsa and Suzanne Giroir, representatives from EisnerAmper.

On motion of Councilman Taylor, seconded by Councilwoman Crochet, the Council voted on a resolution to accept the 2024 Annual Audit and Financial Reports as presented by EisnerAmper. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

RESOLUTION NO. 2648

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled that:

WHEREAS, the Thibodaux City Charter requires that the City Council provide for an annual financial and compliance audit of the financial statements of the City of Thibodaux; and

WHEREAS, the audit shall be submitted to the Council in accordance with the provisions of State laws at a regularly scheduled meeting, or a special meeting, and shall be a public record; and

WHEREAS, a notice shall be published in the official journal within thirty (30) days of receipt of the audit report by the Council stating the availability of the report for inspection by the public in the office of the Council Administrator.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux that the 2024 financial and compliance audit performed by the firm of EisnerAmper has been presented to the City Council as required by State Law and is hereby approved as presented.

BE IT FURTHER RESOLVED that a copy of the 2024 Audit Report is attached hereto as Exhibit "A" and is thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

And the above resolution was declared adopted this 17th day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The City is designated as an "Entitlement City" receiving CDBG funds directly from the U.S. Department of Housing and Urban Development. These funds are utilized to implement programs and activities that benefit low and moderate income residents.

It is necessary for the City to submit a 5-year consolidated plan for FY 2025-2029, and also the FY 2025 Annual Action Plan to HUD. In order for HUD to recognize this plan as the City's Official plan, it must be approved and adopted by the City Council in the form of a resolution.

Janice Landry, the City's Housing and Community Development Director, explained the program and answered questions from the Council.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution to adopt the 2025-2029 CDBG 5 Year Plan and the 2025 Annual Plan and authorizing the Mayor to sign all certifications and documents for submission to the U.S Department of Housing and Urban Development including the Language Access Plan and the Citizen Participation Plan. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

RESOLUTION NO. 2649

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the U. S. Department of Housing and Urban Development (HUD) requires the City of Thibodaux to complete a consolidated planning process as part of its CDBG Entitlement Program; and

WHEREAS, the purpose of the consolidated planning process is to help further a collaborative process, and avoid duplication of effort, by bringing together the public and private sector and non-profit organizations to establish a unified vision for housing and community development efforts in the City of Thibodaux over the next five (5) years; and

WHEREAS, in fulfillment of this requirement and to ensure continued CDBG funding, the City has developed its five (5) year, FY2025-2029 Consolidated CDBG Plan and one (1) year Annual Action Plan for the expenditure of FY2025 CDBG Entitlement Funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Thibodaux does hereby authorize the submission of the City of Thibodaux FY2025-2029 Consolidated Plan to the U. S. Department of Housing and Urban Development.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Mire
NAYS: None
ABSTAINED: None
ABSENT: Naquin**

And the above resolution was declared adopted this 17th day of June 2025.

**/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.**

**/s/ Chad J. Mire
Chad J. Mire, President**

The City utilizes the wetlands enhancement process as an additional means of treatment of City sewerage.

Since this process was approved, the City was required to monitor the effectiveness of the program in accordance with the provisions of our LPDES Discharge Permit.

The City has received a proposal from the Nicholls State University Department of Biological Sciences to continue to provide the required monitoring service for year June 1, 2025 thru July 31, 2026 at a cost of \$29,628.00.

Councilwoman Crochet asked questions about the 15% fee being paid to Nicholls and the Mayor stated that he would find out and report back with specifics as to why the fee is being charged.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to execute a professional service contract with Nicholls State University for the Wetlands Assimilation Monitoring for the Thibodaux Wastewater Treatment Plant. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Mire
NAYS: None
ABSTAINED: None
ABSENT: Naquin**

RESOLUTION NO. 2650

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
PROFESSIONAL SERVICE CONTRACT WITH NICHOLLS
STATE UNIVERSITY FOR THE WETLANDS ASSIMILATION***

**MONITORING FOR THE THIBODAUX WASTEWATER
TREATMENT PLANT**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that;

WHEREAS, the City of Thibodaux has employed an approved process of wetlands enhancement wastewater treatment utilized as a means of tertiary treatment of City sewerage; and

WHEREAS, under the permit for this process, the City contracted with Nicholls State University for the monitoring requirements dictated by the Louisiana Pollutant Discharge Elimination System (LPDES) permit; and

WHEREAS, Nicholls State University has proposed to continue to perform the said monitoring program for the period June 1, 2025 thru July 31, 2026 at a cost of \$29,628.00; and

WHEREAS, it is necessary to execute a professional services contract with the Nicholls State University Department of Biological Sciences for the services mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a contract with Nicholls State University for the monitoring of wastewater assimilation in conjunction with the wetlands enhancement LPDES Permit requirements.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

And the above resolution was declared adopted this 17th day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Finance Department has a list of property which is no longer needed by the City.

Since the property is no longer needed, the Finance Director is requesting that the City Council consider the adoption of a resolution declaring this property surplus. The surplus items will be offered for sale at a public auction at www.publicsurplus.com beginning 7/14/2025 and ending on 7/25/2025, and any remaining items that are deemed to have no value will be properly discarded.

On motion of Councilwoman Crochet, seconded by Councilman Mire, the Council voted on a resolution to declare certain City property surplus and provide for the proper disposition thereof. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

RESOLUTION NO. 2651

***A RESOLUTION DECLARING CERTAIN CITY PROPERTY
SURPLUS AND PROVIDE FOR THE PROPER
DISPOSITION THEREOF***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, it has been decided that certain property owned by the City of Thibodaux is no longer needed for public purposes; and

WHEREAS, in accordance with the provisions of Title 33, Section 4712 of the Louisiana Revised Statutes (R.S. 33:4712), the City Council must adopt a resolution declaring the said property as surplus; and

WHEREAS, this resolution shall be published in accordance with the provisions of the aforementioned statutes in the local journal prior to the disposition of the property; and

WHEREAS, the City will use online platform www.publicsurplus.com for the public auction of these items beginning July 14, 2025 and ending July 25, 2025.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux in regular session on June 17, 2025 that the following City property be and is hereby declared surplus in accordance with the State Statutes referred to herein:

SURPLUS SALE (2) – 2025

Tag No.	Description	Dept.	Condition	Value
N/A	Chain, small, gold	131	Good	\$ 2,000
N/A	Ring, 14kt gold diamond	131	Good	\$10,000
N/A	Chain, 10kt gold, 24”	131	Good	\$ 5,000
N/A	Pendant, gold plated Cross w/diamonds	131	Good	\$ 4,000
N/A	Shoes, Christian Louboutin Men’s Louis Spikes No Limit Flat Multi-colored (Gold/red) 1220902 CMA3, (W53, size 43)	131	Good	\$ 900
N/A	Shoes, Christian Louboutin Men’s Louix Ray Flat Clear-colored (Silver) 1220864 W429, (W53, size 44)	131	Good	\$ 900
N/A	Shoes, Christian Louboutin Men’s Lou Spikes Orlator Flat Pompidou-colored (Red) 3220771 P739, (W53, size 43.5)	131	Good	\$ 900
N/A	Shoes, Christian Louboutin Men’s Fun Low Spikes Flat Multi-colored (Black/silver) 3220146 CMA3, (W53, size 43.5)	131	Good	\$ 900
N/A	Shoes, Christian Louboutin Men’s Lou Spikes Orlator Multi-colored (Blue/black) 1220773 CMA3, (W53, size 43)	131	Good	\$ 900
12558	2024 Ford F150 Truck – Totaled VIN: 1FTEWCP9PKF13832	151	Scrap	\$ 500

SURPLUS DISCARD – 2025

Tag No.	Description	Dept.	Condition	Value
N/A	Computer, BITS 8 Input	151	Broken	\$ 0
5182	Chainsaw, Stihl 20”	143	Broken	\$ 0
5183	Chainsaw, Stihl 20”	143	Broken	\$ 0
5290	Chainsaw, Stihl 20”	143	Broken	\$ 0

6380	Printer, HP	143	Broken	\$	0
9292	Monitor, 24”	151	Broken	\$	0
10040	Mower LF510	401	Broken	\$	0
10354	Monitor, 24”	403	Broken	\$	0
11040	Cell phone	143	Lost	\$	0
11169	Pole camera kit	131	Broken	\$	0
11170	Pole camera kit	131	Broken	\$	0
11288	Worklight w/tripod	203	Broken	\$	0
11882	Chair	143	Broken	\$	0
12090	Time clock, Lathem 1600E	401	Broken	\$	0

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire
NAYS: None
ABSTAINED: None
ABSENT: Naquin

And the above resolution was declared adopted this 17th day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Councilman Richard introduced an ordinance to approve a special exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a manufactured home in an R-4 Zoning District – 1349 Ledet Street. The Public Hearing on this ordinance will be held at the Council meeting on July 15, 2025.

The Planning & Zoning Commission has recommended the approval of a special exception request by Monique and Travis Green for property located at 727 Lagarde Street.

Section 307 of the Thibodaux Zoning Ordinance stipulates the process for granting a special exception to certain provisions contained in the zoning ordinance. This particular request is to allow a special exception in accordance with the provisions of the R-2 Zoning District Regulations in order to construct a two-family dwelling at 727 Lagarde Street.

On motion of Councilman Taylor, seconded by Councilwoman Crochet, the Council voted on an ordinance to approve a Special Exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a two-family dwelling in an R-2 Zoning District – 727 Lagarde Street. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire
NAYS: None
ABSTAINED: None
ABSENT: Naquin

ORDINANCE NO. 3394

***AN ORDINANCE APPROVING A SPECIAL EXCEPTION REQUEST
IN ACCORDANCE WITH SECTION 307 OF THE THIBODAUX
ZONING ORDINANCE IN ORDER TO ALLOW A TWO-FAMILY
DWELLING IN AN R-2 ZONING DISTRICT – 727 LAGARDE
STREET***

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, in accordance with the provisions of Section 307 of the Thibodaux Zoning Ordinance, a special exception request has been filed with the Zoning

Administrator by Monique and Travis Green for property located at 727 Lagarde Street which is designated as an R-2 Zoning District; and

WHEREAS, the request was filed in order to request a special exception in accordance with the R-2 Zoning District regulations in order to a two-family dwelling with the construction of a duplex at that location; and

WHEREAS, a request for a special exception was duly referred to the Thibodaux Planning and Zoning Commission on May 7, 2025 and the Commission is recommending approval of the request by the City Council.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the aforesaid special exception request to allow a two-family dwelling to be constructed in an R-2 Zoning District located at 727 Lagarde Street is hereby approved.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Mire

NAYS: None

ABSTAINED: None

ABSENT: Naquin

And the above ordinance was declared adopted this 17th day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Planning & Zoning Commission has recommended the approval of a special exception request by Layouke Smith in order to place a mobile home in an R-4 district on property located at 1352-A Ledet Street, conditioned upon the applicant receiving a letter from the fire department stating that they would be able to provide fire protection to the mobile home.

The reason for the fire department letter is due to the shape of the lot, and the fact that there is already a mobile home on the lot. This request is to place a second mobile home behind the one currently there.

Included in your packet is a copy of Section 803 (H), which are the Use Standards that are applied to all mobile homes located in the City. It should be noted that number 1 of the standards states that there shall be no more than one mobile home on a lot. It is the Council Administrator's opinion that this request is in violation of this section of the code. There was some confusion at the Planning & Zoning meeting between this section and section 604, which is also included in your packet that states that "In any district, more than one structure housing a permitted or permissible principal use may be erected on a single lot, provided that yard and other requirements of this Ordinance shall be met." It is my opinion that due to the required Use Standards for mobile homes that state there shall be no more than one mobile home on a lot, that the provisions of Section 604 do not apply.

A discussion was held and issues with the property were discussed by the Council and members of the Administration.

Layouke Smith, 1352 Ledet Street, also addressed the Council and answered questions from the Council and stated her intentions for the property.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on an ordinance to approve a Special Exception request in accordance with Section 307 of the Thibodaux Zoning Ordinance in order to allow a manufactured home in an R-4 Zoning District – 1352-A Ledet Street. Upon roll call the vote was as follows:

YEAS: None
NAYS: Crochet, Richard, Taylor, Mire
ABSTAINED: None
ABSENT: Naquin

This item failed with a vote 4 to 0.

Rudy Soignet, 608 Pine Street, addressed the Council about parking and abandoned vehicles.

Councilman Mire thanked Todd Dugruise for his efforts in getting a couple of street lights changed.

The Council Administrator reminded the Council about the upcoming pre-budget conference and asked that they have a wish list prepared to present to the administration for projects that they would like to be considered for their district.

There being no further business the meeting was adjourned.

**_____
Jennifer Morvant, Council Adm.**

**_____
Chad J. Mire, President**