

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
JUNE 3, 2025**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, June 3, 2025 at 5:00 P.M.

There were present: Councilmen Taylor, Naquin and Mire.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: Councilwoman Crochet and Councilman Richard.

On motion of Councilman Naquin, seconded by Councilman Taylor, the Council voted to adopt the minutes of the March 5, 2025 City Council Meeting as written. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

Pursuant to R.S. 43:141, the City shall select a newspaper as the Official Journal for the City at the first meeting in June of each year. The Council Administrator shall notify the Secretary of State of its selection if there is a change from the previous year's selection. The selected official journal is in effect for a period of one year, from July 1, 2025 through June 30, 2026.

On motion of Councilman Taylor, seconded by Councilman Naquin, the Council voted on a resolution to name the Daily Comet as the Official Journal for the City of Thibodaux for the period July 1, 2025 – June 30, 2026. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2641

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, in accordance with the provisions of La. R.S. 43:141 the City Council shall select a newspaper as official journal for the City of Thibodaux for a term of one year.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Thibodaux does hereby select the following newspaper as official journal for the City of Thibodaux for the period July 1, 2025 through June 30, 2026:

The Daily Comet
PO Box 5238
Thibodaux, LA 70302
Phone: (985) 448-7600
Fax: (985) 448-7606
legals@dailycomet.com

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

In accordance with the provisions of Article IV of the Thibodaux City Charter, whenever a vacancy occurs on the Civil Service Board, the nominating authority for that seat must make a nomination to the City Council for appointment to fill the vacancy on the board.

Due to the expiration of the term of Mr. Terry Evans on the Civil Service Board, it was necessary for the City to contact the President of Nicholls State University in order to request a nomination for an appointment to fill the vacancy on the board.

The City received a nomination from Dr. Clune at NSU appointing Mr. Donald Kasten to fill the vacancy on the board.

On motion of Councilman Naquin, seconded by Councilman Taylor, the Council voted on a resolution to approve the appointment of Mr. Donald Kasten to the Thibodaux Civil Service Board as nominated by President Clune at Nicholls State University. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2642

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Thibodaux Municipal Civil Service Board is comprised of five regular members; and

WHEREAS, due to the expiration of the term of Mr. Terry Evans, the appointing agency has forwarded a nomination to the City Council to fill the vacancy; and

WHEREAS, in accordance with the method of nomination employed in the City Charter, the President of Nicholls State University has nominated Mr. Donald Kasten for appointment to the Thibodaux Civil Service Board for a new four year term.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux that in accordance with the provisions of Article IV, Section 6 of the Thibodaux City Charter, that the appointment of Mr. Donald Kasten to the Thibodaux Civil Service Board is hereby approved effective June 3, 2025.

BE IT FURTHER RESOLVED that the term of Mr. Kasten will expire June 3, 2029.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant

Jennifer Morvant, Council Adm.

/s/ Chad J. Mire

Chad J. Mire, President

The Housing and Community Development Director was notified that the 2024 CDBG Project, which included the construction of sidewalks along Bobby Street from Tiger Drive to Sugar Cane Way, and a section of Plantation Road, is substantially complete in accordance with all contract documents and specifications. Construction of this project was completed by TD Construction Group, LLC on May 13, 2025. The adoption of a resolution of substantial completion will commence the 45-day lien period on this contract.

On motion of Councilman Taylor, seconded by Councilman Naquin, the Council voted on a resolution of substantial completion for the 2024 CDBG Project, which included the construction of sidewalks along Bobby Street from Tiger Drive to Sugar Cane Way, and a portion of Plantation Road. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2643

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux entered into a contract with TD Construction Group, LLC dated for the 2024 CDBG Project/Sidewalks along Bobby Street from Tiger Drive to Midland Drive and addressing drainage as needed. The City awarded the base bid and alternate no. 1, which included the construction sidewalks along Bobby Street from Tiger Dr. to Sugar Cane Way and a portion of Plantation Rd.; and

WHEREAS, the work under the aforementioned contract was substantially complete in accordance with the plans and specifications by the contractor on May 13, 2025; and

WHEREAS, a final inspection was conducted by representatives of the City and the Project Engineer; and

WHEREAS, all work was found to be satisfactory for acceptance with respect to the application for payment by the contractor less and except any items included on a punch list.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Thibodaux in regular session on June 3, 2025 that the work under the aforementioned project be and is hereby accepted as substantially complete on the date hereinbefore specified.

BE IT FURTHER RESOLVED that the Council Administrator is hereby authorized to file with the Clerk of Court of the Parish of Lafourche, this Certificate

of Substantial Completion in order to commence the 45-day lien period.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant

Jennifer Morvant, Council Adm.

/s/ Chad J. Mire

Chad J. Mire, President

The City executed an engineering contract with DDG for the Canal Boulevard Bridge Replacement Project on January 22, 2021, Amendment #1 in August of 2022, and Amendment #2 in May of 2023, and Amendment #3 in September 2024. In order for DDG to revise the design fees based on the current project budget for increased construction costs for additional items listed in the amendment document, Amendment #4 is being proposed with an increase in design fees of \$177,893.76, bringing the total contract amount \$973,236.02 for this project

On motion of Councilman Naquin, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to execute Amendment #4 to the Professional Services Agreement with DDG for the Canal Boulevard Bridge Replacement Project. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2644

***A RESOLUTION AUTHORIZING THE MAYOR TO
EXECUTE AMENDMENT #4 TO THE PROFESSIONAL
SERVICES AGREEMENT WITH DDG FOR THE CANAL
BOULEVARD BRIDGE REPLACEMENT PROJECT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a professional services agreement with DDG on January 22, 2021 for the design of the Canal Boulevard Bridge Replacement Project; and

WHEREAS, the Engineer has submitted Amendment #4 to the agreement in order to revise the design fees based on the current project budget for increased construction costs to include all items listed in the amendment documents; and

WHEREAS, the additional basic engineering fees for the additional construction is \$97,893.76, and the additional fees for material testing is \$80,000.00, for a total amendment cost of \$177,893.76; and

WHEREAS, it is necessary to execute Amendment #4 to the professional services contract with the Engineer for the services to be rendered.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute Amendment #4 to the professional services agreement with DDG for the services rendered to the City in conjunction the additional construction costs for the Canal Blvd. Bridge Replacement Project.

BE IT FURTHER RESOLVED that a copy of the said amendment is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The City's application for grant funds through the LA DOTD for the 2025 Transportation Alternatives Program grant funds has been approved for funding. The funds will be used for the construction of ADA compliant sidewalks in the Thibodaux Housing Authority including S. Barbier Ave., Bobby St. to Parish Rd., Dove Ln., and Pelican St. The grant funds will provide up to 90% of the cost for construction on a cost reimbursement basis.

In order to proceed with the project, it is necessary for City Council to adopt a resolution of support and certifying that the City will take full responsibility for the local match, design engineering, construction engineering and inspection, managing and maintaining the project, and for any legal liability incurred as a result of the project.

On motion of Councilman Taylor, seconded by Councilman Naquin, the Council voted on a resolution of support for the City's participation in the 2025 DOTD Transportation Alternatives Program for the Thibodaux Housing Authority ADA Sidewalk Upgrades and Connections. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2645

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux has applied for grant assistance through the 2025 Transportation Alternatives Program through the Louisiana Department of Transportation and Development; and

WHEREAS, the purpose of the project is to construct ADA compliant sidewalks in the Thibodaux Housing Authority Area including S. Barbier Ave., Bobby St. to Parish Rd., Dove Ln., and Pelican St.; and

WHEREAS, the grant funds will provide up to 90 percent of the cost for construction on a cost reimbursable basis; and

WHEREAS, the City of Thibodaux certifies full responsibility for the required local match, for design engineering, for construction engineering and inspection (CE&I), for managing and maintaining the project, and for any legal liability incurred as a result thereof.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Thibodaux does hereby support the proposed project and the application for funds to LA DOTD for Transportation Alternatives Program funds for improvements in the City of Thibodaux.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Finance Director has received a renewal proposal for the City's General Liability Insurance coverage for the period July 1, 2025 through June 30, 2026. The City's current liability policy carrier is American Alternative Insurance Corps.

Ms. Hebert is recommending that we bind coverage with American Alternative Insurance Corps, through Riviere Insurance Agency, with an individual Self Insured Retention (deductible) in the amount of \$100,000, and an increase in SIR for law enforcement from \$100,000 to \$150,000, for an annual premium of \$473,250.00 which is a 7.7% increase over the current premium.

On motion of Councilman Naquin, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to sign a contract presented by Riviere Insurance Agency with American Alternative Insurance Corps for 2025-2026 General Liability Insurance. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: Crochet, Richard

RESOLUTION NO. 2646

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A
CONTRACT PRESENTED BY RIVIERE INSURANCE AGENCY
WITH AMERICAN ALTERNATIVE INSURANCE CORPS FOR
2025-2026 GENERAL LIABILITY INSURANCE***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City's General Liability Insurance coverage is set to expire on July 1, 2025; and

WHEREAS, the City has received a renewal proposal for the City's 2025-2026 General Liability Insurance coverage from Riviere Insurance Agency; and

WHEREAS, the Mayor is recommending that the City accept the proposal presented by Riviere Insurance Agency with American Alternative Insurance Corps for the aforesaid insurance coverage in the amount of \$473,250.00.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to sign any and all contract documents for the coverages presented by Riviere Insurance Agency for the City's 2025-2026 General Liability Insurance coverage as stated herein.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Sage Construction has submitted Change Order No. 1 for the Downtown Thibodaux Pavilion Project to the City for approval.

This change order is being proposed due to an issue with the new catch basin path on the drawings not matching the pipes underground, seen after excavation, the plans had to be revised with additional costs for completion. The change order increases the contract price by \$9,334.55 thereby making the total contract amount \$292,863.42.

Brandon Arceneaux, 294 Meadow View Ct., addressed the Council explaining the need for the Change Order and stated that the updated amount would be \$7,134.55 instead of \$9,334.55 thereby making the total contract amount \$290,663.42.

On motion of Councilman Taylor, seconded by Councilman Naquin, the Council voted on an amendment to correct the change order amount to \$7,134.55 which would change the total contract amount to \$290,663.42 with Sage Construction for the Downtown Pavilion Project. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: Crochet, Richard

On motion of Councilman Mire, seconded by Councilman Naquin, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 1 with Sage Construction for the Downtown Pavilion Project as amended. Upon roll call the vote was as follows:

YEAS: Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: Crochet, Richard

RESOLUTION NO. 2647

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE
ORDER NO. 1 WITH SAGE CONSTRUCTION FOR THE
DOWNTOWN PAVILION PROJECT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a contract with Sage Construction for the Downtown Pavilion Project; and

WHEREAS, due to the pipe for the new catch basin in the drawing not matching the pipe found underground during excavation Change Order No. 1 is being proposed; and

WHEREAS, Change Order No. 1 increases the contract amount by \$7,135.55, thereby making the new total contract amount \$290,663.42, and also increases the contract time by 35 days.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 1 with Sage Construction as mentioned above.

BE IT FURTHER RESOLVED that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: Crochet, Richard

And the above resolution was declared adopted this 3rd day of June 2025.

/s/ Jennifer Morvant	/s/ Chad J. Mire
Jennifer Morvant, Council Adm.	Chad J. Mire, President

The Mayor updated the Council on projects going on throughout the City and answered questions from the Council.

There being no further business the meeting was adjourned.

<hr/>	<hr/>
Jennifer Morvant, Council Adm.	Chad J. Mire, President