

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
FEBRUARY 6, 2024**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2<sup>nd</sup> Street, Thibodaux, Louisiana, on Tuesday, February 6, 2024 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Mire and Naquin.

There were also present: Mayor Kevin Clement.

Absent: City Attorney Beau Brooks.

The minutes of the January 16, 2024 City Council Meeting were approved as written.

In accordance with the provisions of Chapter 9, Article II, Section 9-8 of the Thibodaux City Code of Ordinances, it is the duty of the City Council to make the appointments to the Thibodaux Volunteer Fire Department's Fire Board.

The said appointments to the Fire Board are based on those selections made by each Fire Company.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to approve the appointment of the 2024 TVFD Fire Board. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**  
**NAYS: None**  
**ABSTAINED: None**  
**ABSENT: None**

**RESOLUTION NO. 2530**

*BE IT RESOLVED* by the City Council of the City of Thibodaux in regular session assembled, that:

*WHEREAS*, the Thibodaux Fire Board is comprised of two members from each company in the Thibodaux Volunteer Fire Department along with a Chief, Asst. Fire Chiefs, Secretary and Treasurer; and

*WHEREAS*, in accordance with the provisions of Section 9-8 of the Thibodaux City Code of Ordinances the members of the said board must be appointed by the City Council.

*NOW, THEREFORE BE IT RESOLVED* that the City Council of the City of Thibodaux in accordance with the provisions of Section 9-8 of the Thibodaux City Code of Ordinances does hereby appoint the following members to the Thibodaux Fire Board for the year 2024:

**Fire Chief – Tony Boudreaux**  
**Asst. Chief – Todd Albert**  
**Asst. Chief – Glynn Comeaux**  
**Asst. Chief – Brian Tauzin**  
**Secretary – Donald Barrilleaux**  
**Treasurer – Ed Comeaux**

**Thibodaux Fire Company No. 1 – Josh R. Bourgeois & Ron Bourgeois  
Protector Fire Company No. 2 – Shane Guin & Michael Palmer  
Home Hook & Ladder Fire Co – Chris Grabert & Steven Grabert  
VCH Fire Co – Rodney Gauthreaux & George C. Herpel  
North Thibodaux Fire Company – Ken Himel & Rodney Tabor  
South Thibodaux Fire Company – Jerome Benoit & Casey Levron  
West Thibodaux Fire Company – Ty Landry & Michael Hebert  
Bowie Fire Company – Jimmy Ledet & Jared Kees**

**The above resolution having been submitted to a vote, the vote thereon was as follows:**

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: None**

**And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.**

**/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin  
Mike Naquin, President**

**Mr. Jacques Thibodeaux has resigned from his position as Emergency Preparedness Director effective January 15, 2024.**

**Due to his resignation, the Mayor is requesting that the Council consider confirming his appointment of Mr. Kyle Cressione as the Emergency Preparedness Director effective March 1, 2024 at an annual salary of \$75,000.00.**

**In accordance with the provisions of Article III, Section E (7) of the Thibodaux Home Rule Charter, the Mayor shall submit a nomination to fill the vacancy for this position for confirmation by the City Council.**

**On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution to approve the appointment of Kyle Cressione as the Emergency Preparedness Director effective March 1, 2024. Upon roll call the vote was as follows:**

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: None**

**RESOLUTION NO. 2531**

***BE IT RESOLVED* by the City Council of the City of Thibodaux in special session assembled, that:**

***WHEREAS*, Article III, Section 3E(7) of the Thibodaux City Charter states the method in which the Mayor shall submit his/her nominations for the heads of all departments to the Council for confirmation; and**

***WHEREAS*, due to the resignation of Mr. Jacques Thibodeaux as Emergency Preparedness Director effective January 15, 2024, and in accordance with the provisions of the aforesaid section of the City Charter, the Mayor has submitted his nomination to fill the vacancy for the Emergency Preparedness Director for confirmation by the City Council; and**

**WHEREAS**, the Mayor wishes to appoint Mr. Kyle Cressione to the position of Emergency Preparedness Director effective March 1, 2024 at an annual salary of \$75,000.00.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Thibodaux does hereby confirm the appointment of Kyle Cressione as the Emergency Preparedness Director in accordance with the provisions of Article III, Section 3E(7) of the Thibodaux City Charter.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: None**

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Mayor asked to deviate from the agenda in order to move item three to item seven under resolutions and the Council unanimously agreed.

The Project Engineer, Leonard Chauvin, has submitted Change Order No. 1 for the North Thibodaux Waterline Replacement Project.

This change order is being proposed in order to balance contract quantities to actual installed quantities used to complete this project. The proposed change order decreases the contract price by \$116,447.30 thereby making the total contract price \$3,599,472.70.

On motion of Councilman Taylor, seconded by Councilwoman Crochet, the Council voted on a resolution to approve Change Order No. 1 with Byron E. Talbot Contractor, Inc. for the North Thibodaux Waterline Replacement Project. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: None**

***RESOLUTION NO. 2533***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 WITH BYRON E. TALBOT CONTRACTOR, INC. FOR THE NORTH THIBODAUX WATERLINE REPLACEMENT PROJECT***

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City entered into a contract with Byron E., Talbot Contractor, Inc. for the North Thibodaux Waterline Replacement Project; and

**WHEREAS**, in order to adjust contract quantities to actual quantities used to complete the project, Change Order No. 1 is being proposed; and

**WHEREAS**, the proposed change order decreases the contract price in the

amount of \$116,447.30 under the current contract amount for a total contract price of \$3,599,472.70.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 1 with Byron E. Talbot Contractor, Inc. in the amount mentioned above.

***BE IT FURTHER RESOLVED*** that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Project Engineer, T. Baker Smith, has submitted Change Order No. 1 for the Thibodaux Municipal Airport Perimeter Fencing Project.

This change order is being proposed due to the need to add one vehicular gate and concrete pad at the western end of the project to allow access to leased land outside of the perimeter fence by City personnel. The proposed change order increases the contract amount by \$4,500.00, thereby making the total contract price \$656,227.00.

On motion of Councilman Mire, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 1 with Southern Site Services, LLC for the Thibodaux Municipal Airport Perimeter Fencing Project. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

***RESOLUTION NO. 2534***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 WITH SOUTHERN SITE SERVICES, LLC FOR THE THIBODAUX MUNICIPAL AIRPORT PERIMETER FENCING PROJECT***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City entered into a contract with Southern Site Services, LLC for the Thibodaux Municipal Airport Perimeter Fencing Project; and

***WHEREAS***, due to the need to add one vehicular gate and concrete pad at the western end of the project to allow for access to leased land outside of the perimeter fence by the City of Thibodaux, Change Order No. 1 is being proposed; and

***WHEREAS***, the proposed change order increases the contract amount by \$4,500.00 thereby making the total contract price \$656,227.00.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 1 with Southern Site Services, LLC as mentioned above.

***BE IT FURTHER RESOLVED*** that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Project Engineer, T. Baker Smith, stated that the Thibodaux Municipal Airport Perimeter Fencing Project is substantially complete in accordance with all contract documents and specifications. Construction was completed by Southern Site Services, LLC.

It is necessary for the Council to consider the adoption of a resolution of substantial completion which will commence the 45 day lien period on this contract.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution of Substantial Completion for the contract with Southern Site Services, LLC for the Thibodaux Municipal Airport Perimeter Fencing Project. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

***RESOLUTION NO. 2535***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City of Thibodaux entered into a contract with Southern Site Services, LLC dated August 18, 2023 for the Thibodaux Municipal Airport Perimeter Fencing Project (AIP Project No. 3-22-0072-004-2014); and

***WHEREAS***, the work under the aforementioned contract was substantially complete in accordance with the plans and specifications by the contractor on January 22, 2024; and

***WHEREAS***, a final inspection was conducted by representatives of the City and the Project Engineer; and

***WHEREAS***, all work was found to be satisfactory for acceptance with respect to the application for payment by the contractor less and except any items included on a punch list.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session on February 6, 2024 that the work under the

aforementioned project be and is hereby accepted as substantially complete on the date hereinbefore specified.

***BE IT FURTHER RESOLVED*** that the Council Administrator is hereby authorized to file with the Clerk of Court of the Parish of Lafourche, this Certificate of Substantial Completion in order to commence the 45-day lien period.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Public Works Director has submitted Change Order No. 1 for the contract with Randy Landry Construction for the construction of a canopy over the roll up doors at the public works barn.

This change order is being proposed due to the decision to not install the canopy, and instead install gutters and add concrete at the roll up doors. The proposed change order increases the contract amount by \$11,785.00, making the total contract amount \$17,585.00.

On motion of Councilman Taylor, seconded by Councilman Mire, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 1 with Randy Landry Construction, LLC for the City of Thibodaux Public Works Barn Canopy Construction Project. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

***RESOLUTION NO. 2536***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 1 WITH RANDY LANDRY CONSTRUCTION, LLC FOR THE CITY OF THIBODAUX PUBLIC WORKS BARN CANOPY CONSTRUCTION PROJECT***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, the City entered into a contract with Randy Landry Construction, LLC for the City of Thibodaux Public Works Barn Canopy Construction Project; and

***WHEREAS***, due to the removal of the construction of canopies and addition of concrete work and gutters at the roll up door areas, Change Order No. 1 is being proposed; and

***WHEREAS***, the proposed change order increases the contract amount by \$11,785.00 thereby making the total contract price \$17,585.00.

***NOW, THEREFORE BE IT RESOLVED*** by the City Council that the Mayor be

and is hereby authorized to execute Change Order No. 1 with Randy Landry Construction, LLC as mentioned above.

***BE IT FURTHER RESOLVED*** that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

The Mayor received notice from Mr. Lenny Ford that he has resigned from his position as Parks and Recreation Director effective February 2, 2024.

Due to his resignation, the Mayor is requesting that the Council consider confirming his appointment of Mrs. April Courteaux as the Parks and Recreation Director effective February 7, 2024 at an annual salary of \$75,000.00.

In accordance with the provisions of Article III, Section E (7) of the Thibodaux Home Rule Charter, the Mayor shall submit a nomination to fill the vacancy for this position for confirmation by the City Council.

April Courteaux, 1122 East Camellia Drive, addressed the Council and thanked the Mayor for his nomination and the Administration for their support.

On motion of Councilman Mire, seconded by Councilman Richard, the Council voted on a resolution to approve the appointment of April Courteaux as the Parks and Recreation Director effective February 7, 2024. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

#### **RESOLUTION NO. 2532**

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in special session assembled, that:

***WHEREAS***, Article III, Section 3E(7) of the Thibodaux City Charter states the method in which the Mayor shall submit his/her nominations for the heads of all departments to the Council for confirmation; and

***WHEREAS***, due to the resignation of Mr. Lenny Ford as Parks and Recreation Director effective February 2, 2024, and in accordance with the provisions of the aforesaid section of the City Charter, the Mayor has submitted his nomination to fill the vacancy for the Parks and Recreation Director for confirmation by the City Council; and

***WHEREAS***, the Mayor wishes to appoint Mrs. April Courteaux to the position of Parks and Recreation Director effective February 7, 2024 at an annual salary of \$75,000.00.

***NOW, THEREFORE BE IT RESOLVED*** that the City Council of the City of Thibodaux does hereby confirm the appointment of April Courteaux as the Parks and Recreation Director in accordance with the provisions of Article III, Section 3E(7) of the Thibodaux City Charter.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** None

And the above resolution was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

**Councilman Richard introduced an ordinance to amend Ordinance No. 3319 “Appropriation Ordinance for the Year 2024” – Supplemental Appropriation.**

**Councilman Mire introduced an ordinance to authorize the Mayor to execute a Servitude Agreement with the Roman Catholic Church of the Diocese of Houma-Thibodaux for a drainage servitude on property located east of North Canal Boulevard and south of Levert Road.**

**The Public Hearing on these ordinances will be held at the Council meeting on February 20, 2024.**

**Kijafa Davis has requested that the Planning and Zoning Commission consider amending Section 505 Table 5.1 in order include “Personal Services Establishment” as a special Exception in R-2 Zoning Districts. The Commission considered this request at their meeting on November 3, 2021, and they have recommended approval of this request.**

**This same request was made in October 2020, and Planning & Zoning and the Council denied the request. A similar request was made by Dontrell Jones in November 2021, and was also denied by Planning and Zoning and the Council. The circumstances are now different in that we were able to rezone a portion of Gerald T. Peltier Drive that included Mr. Jones’ property, and he was then able to apply for a Special Exception to operate his barber shop. Ms. Davis’ property on President Street is adjacent to the R-3 district that was created in 2021, so her property would now be eligible to be considered for rezoning to R-3, and she would then be able to apply for the Special Exception to operate her beauty salon.**

**Councilman Taylor and Councilman Naquin explained that this item was coming before Planning and Zoning in order to rezone the property to an R-3 and apply for a special exception which is allowed in that zone. They asked that the Council consider voting no.**

**On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to amend and re-enact Section 505 Table 5.1 of the Thibodaux Zoning Ordinance (Residential District Permitted Uses and Special Exceptions-Personal Services Establishment in R-2 Districts). Upon roll call the vote was as follows:**

**YEAS:** None

**NAYS:** Crochet, Richard, Taylor, Mire, Naquin

**ABSTAINED:** None

**ABSENT:** None

**This item failed with a vote 0-5.**



The Planning and Zoning Commission has recommended that the City Council consider two ordinances to amend the Thibodaux Zoning Ordinance in order to include provisions for Towing Facilities.

In order to include these new provisions, the Council must amend two different Sections of the Zoning Ordinance. Article II, Section 202 will be amended to include the definition of “Towing Facility”, and Article V, Section 506, Table 5.3 will be amended to establish that this type of facility would be a Special Exception in C-1 and C-2 Districts and Permitted in I-1 and I-2 Districts.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on an ordinance to amend and re-enact Article II, Section 202 of the Thibodaux Zoning Ordinance-Towing Facility Definition. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** None

***ORDINANCE NO. 3325***

***AN ORDINANCE TO AMEND AND RE-ENACT ARTICLE II,  
SECTION 202 OF THE THIBODAUX ZONING ORDINANCE  
– TOWING FACILITY DEFINITION***

***BE IT ORDAINED*** by the City Council of the City of Thibodaux in regular session assembled, that Article II, Section 202 of the Thibodaux Zoning Ordinance is hereby amended and re-enacted so as to add the following definition as recommended by Planning and Zoning Commission to read as follows:

**Towing Facility:** An establishment that provides vehicle towing services and accessory temporary outdoor storage for the vehicles it tows; which shall only include: mechanically operable/drivable, licensed vehicles that are to be claimed by titleholders or their agent(s); and/or wrecked motor vehicles awaiting insurance adjustments and transport to repair shops.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** None

And the above ordinance was declared adopted this 6<sup>th</sup> day of February 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Mike Naquin  
Mike Naquin, President

On motion of Councilman Richard, seconded by Councilman Mire, the Council voted on an ordinance to amend and re-enact Section 506 Table 5.3 of the Thibodaux Zoning Ordinance-Commercial District Permitted Uses and Special Exceptions-Towing Facility. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** None

**ORDINANCE NO. 3326**

**AN ORDINANCE TO AMEND AND RE-ENACT SECTION 506  
TABLE 5.3 OF THE THIBODAUX ZONING ORDINANCE -  
COMMERCIAL DISTRICT PERMITTED USES AND SPECIAL  
EXCEPTIONS-TOWING FACILITY**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that Section 506 Table 5.3 of the Thibodaux Zoning Ordinance is hereby amended and re-enacted as follows:

**Section 506. Commercial Use Districts**

**Table 5.3: Commercial District Permitted Uses and Special Exceptions**

**Towing Facility – Special Exception (SE) in C-1 and C-2 Districts  
Permitted (P) Use in I-1 and I-2 Districts**

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Mire, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: None**

And the above ordinance was declared adopted this 6<sup>th</sup> day of February 2024.

**/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.**

**/s/ Mike Naquin  
Mike Naquin, President**

The Mayor updated the Council on projects going on throughout the City as well as future items being brought before the Council. He also thanked all involved with the success of the first Mardi Gras parade and clean-up.

There being no further business the meeting was adjourned.

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**Jennifer Morvant, Council Adm.**

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**Mike Naquin, President**