

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
JANUARY 16, 2024**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2<sup>nd</sup> Street, Thibodaux, Louisiana, on Tuesday, January 16, 2024 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Naquin and Mire.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

The minutes of the January 2, 2024 City Council Meeting were approved as written.

The Monthly Financial Report was presented as required by the State's Agreed-Upon Procedures for December 2023.

In order for the City Council to comply with the provisions of Article III, Section 2(G) of the Thibodaux City Charter, certain determinations must be made and actions taken.

To begin with, in accordance with the provisions of the said section, the Council must elect from its at-large members, a President and Vice-President for the upcoming year.

In addition, it also mandates that the Council prescribe the meeting dates, time and location of the regular Council meetings for next year.

The Charter does not specifically require an established voting order for the Council, but Section 2(G)(4) states that the Council shall determine its own rules of order relative to conducting official Council business. Although we do utilize the voting board, we need to establish a voting order should a voice vote be required.

On motion of Councilwoman Crochet, seconded by Councilman Naquin, the Council voted on a resolution designating the Council President as Mike Naquin and Vice-President as Chad Mire, meeting dates, location and time, and rules of order for the City Council for the year 2024. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Mire, Naquin

NAYS: None

ABSTAINED: None

**RESOLUTION NO. 2528**

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that:

***WHEREAS***, in accordance with the provisions of Article III, Section G of the City Charter, the Council must establish its meeting dates, times and location for the year 2024; and

***WHEREAS***, the Council must also establish a voting order and Rules of Order for its meetings for the year 2024; and

***WHEREAS***, the Council must also select a President and Vice-President to serve in that capacity for the year 2024.

***NOW, THEREFORE BE IT RESOLVED*** that the City Council of the City of Thibodaux does hereby establish that its meetings for the year 2024 will be held on the first and third Tuesday of each month at 5:00 p.m. in Council Chambers on the second floor of City Hall, 310 West 2<sup>nd</sup> Street.

***BE IT FURTHER RESOLVED*** that the Council will utilize the attached rules of order for its meetings for the year 2024, and should a voice vote be taken at any time, the voting order will be District A, District B, District C, Vice-President, President.

***BE IT FURTHER RESOLVED*** that Councilman Naquin will serve in the capacity of President of the Council and Councilman Mire will serve in the capacity of Vice-President of the Council for the year 2024.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

And the above resolution was declared adopted this 16<sup>th</sup> day of January 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The City executed a contract with T. Baker Smith to perform engineering services as needed for various projects at the Municipal Airport.

The City has notified the engineer that it is ready to proceed with Task 10 for this project, which includes seal coating and remarking all existing airfield pavement at the airport, and T. Baker Smith has submitted a Work Authorization for Task 10 at a cost of \$84,970.00. The Work Authorization also includes Grant Management in the amount of \$15,000.00 for a total cost in engineering fees of \$99,970.00. The Council must authorize the Mayor to execute the work authorization in order to proceed with this task.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a Work Authorization for Task 10 of the Engineering Contract with T. Baker Smith for Municipal Airport Projects-Seal Coat Remarking Project. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Mire, Naquin  
**NAYS:** None  
**ABSTAINED:** None

***RESOLUTION NO. 2529***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A WORK AUTHORIZATION FOR TASK 10 OF THE ENGINEERING CONTRACT WITH T. BAKER SMITH FOR MUNICIPAL AIRPORT PROJECTS-SEAL COAT REMARKING PROJECT***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that;

***WHEREAS***, the City accepted proposals for engineering services for capital planning and construction of various projects at the Thibodaux Municipal Airport and contracted with T. Baker Smith for On-Call Planning and Implementation Consulting Services at the Municipal Airport; and

**WHEREAS**, the City has requested that T. Baker Smith prepare a Work Authorization of Task 10 under this agreement to assist the City with the Seal Coat Marking Project at the Municipal Airport; and

**WHEREAS**, it is necessary to execute the Work Authorization for Task 10 of this agreement with the said engineering firm for the services to be rendered in conjunction with this project.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute the Work Authorization for Task 10 of the engineering contract with T. Baker Smith for capital planning and construction of various projects at the Thibodaux Municipal Airport.

**BE IT FURTHER RESOLVED** that a copy of the said Work Authorization for Task 10 is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin, Mire  
**NAYS:** None  
**ABSTAINED:** None

And the above resolution was declared adopted this 16<sup>th</sup> day of January 2024.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

Councilman Richard introduced an ordinance to amend and re-enact Section 505 Table 5.1 of the Thibodaux Zoning Ordinance (Residential District Permitted Uses and Special Exceptions-Personal Services Establishment in R-2 Districts).

Councilman Naquin introduced an ordinance to amend and re-enact Article II, Section 202 of the Thibodaux Zoning Ordinance-Towing Facility Definition

Councilman Taylor introduced an ordinance to amend and re-enact Section 506 Table 5.3 of the Thibodaux Zoning Ordinance-Commercial District Permitted Uses and Special Exceptions-Towing Facility.

The Public Hearings on these ordinances will be held at the Council meeting on February 6, 2024.

The condemnation hearing for property located at 222 East 10<sup>th</sup> Street was not held due to notification requirements not being met. The City Attorney will re-schedule once proper notifications requirements are met.

The Mayor thanked all departments that were involved in working to keep the City safe during the freezing temperatures and updated the Council on projects going on throughout the City.

Corey Lee, 1606 Cardinal Drive, addressed the Council asking for assistance on family property and Councilman Taylor agreed to meet with him and discuss his concerns.

There being no further business the meeting was adjourned.

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Jennifer Morvant, Council Adm.

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Chad J. Mire, President