

**OFFICIAL MINUTES OF THE CITY COUNCIL  
CITY OF THIBODAUX  
CITY HALL  
THIBODAUX, LOUISIANA  
MAY 16, 2023**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2<sup>nd</sup> Street, Thibodaux, Louisiana, on Tuesday, May 16, 2023 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor and Naquin.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: Councilman Mire.

The minutes of the May 2, 2023 City Council Meeting were approved as written.

The Monthly Financial Report was presented as required by the State's Agreed-Upon Procedures for April 2023.

The Mayor presented a proclamation to the 2023 E.D. White Boys Baseball Team who won the LHSAA Select Division II State Championship and declared May 16, 2023 as E.D. White Boys Baseball State Champions Day.

The City executed a contract with T. Baker Smith to perform engineering services as needed for various projects at the Municipal Airport.

The City has notified the engineer to proceed with Task 8 for this project, which includes the construction of wildlife perimeter fencing. T. Baker Smith has submitted a Work Authorization for Task 8 at a cost of \$64,800.00. The Council must authorize the Mayor to execute the work authorization in order to proceed with this task.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to sign a Work Authorization for Task 8 of the engineering contract with T. Baker Smith – Municipal Airport Projects. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** Mire

***RESOLUTION NO. 2477***

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A WORK  
AUTHORIZATION FOR TASK 8 OF THE ENGINEERING  
CONTRACT WITH T. BAKER SMITH-MUNICIPAL AIRPORT  
PROJECTS***

***BE IT RESOLVED*** by the City Council of the City of Thibodaux in regular session assembled, that;

***WHEREAS***, the City accepted proposals for engineering services for capital planning and construction of various projects at the Thibodaux Municipal Airport and contracted with T. Baker Smith for On-Call Planning and Implementation Consulting Services at the Municipal Airport; and

***WHEREAS***, the City has requested that T. Baker Smith prepare a Work

**Authorization of Task 8 under this agreement to assist the City with the construction of wildlife perimeter fencing at the Municipal Airport; and**

**WHEREAS**, it is necessary to execute the Work Authorization for Task 8 of this agreement with the said engineering firm for the services to be rendered in conjunction with this project.

**NOW, THEREFORE BE IT RESOLVED** by the City Council that the Mayor be and is hereby authorized to execute the Work Authorization for Task 8 of the engineering contract with T. Baker Smith for capital planning and construction of various projects at the Thibodaux Municipal Airport.

**BE IT FURTHER RESOLVED** that a copy of the said Work Authorization for Task 8 is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

And the above resolution was declared adopted this 16<sup>th</sup> day of May 2023.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The City executed an engineering contract with DDG for the Canal Boulevard Bridge Replacement Project on January 22, 2021, and Amendment #1 in August of 2022. In order for DDG to revise the design fees based on the current project budget as approved by Facility Planning & Control for the allocated capital outlay funding, it is necessary to amend the agreement in order to include additional fees in the amount of \$331,397.46 to the contract amount. The total cost for engineering services for this project would now be \$764,042.26.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to execute Amendment #2 to the Professional Services Agreement with DDG for the Canal Boulevard Bridge Replacement Project. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

***RESOLUTION NO. 2478***

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT #2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH DDG FOR THE CANAL BOULEVARD BRIDGE REPLACEMENT PROJECT***

**BE IT RESOLVED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City entered into a professional services agreement with DDG on January 22, 2021 for the design of the Canal Boulevard Bridge Replacement Project; and

**WHEREAS**, the Engineer has submitted Amendment #2 to the agreement in order to revise the design fees based on the current project budget as approved by

Facility Planning & Control for the allocated capital outlay funding with a fee of \$331,397.46; and

*WHEREAS*, it is necessary to execute Amendment #2 to the professional services contract with the Engineer for the services to be rendered.

*NOW, THEREFORE BE IT RESOLVED* by the City Council that the Mayor be and is hereby authorized to execute Amendment #2 to the professional services agreement with DDG for the services rendered to the City in conjunction with the preparation of the 2022 Bridge Investment Program Grant Application.

*BE IT FURTHER RESOLVED* that a copy of the said amendment is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** Mire

And the above resolution was declared adopted this 16<sup>th</sup> day of May 2023.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

Councilman Richard introduced an ordinance to amend and re-enact Chapter 9 of the Thibodaux City Code of Ordinances so as to create Article VIII-Strip Mall/Shopping Center Rear Entrance Signs Required. The Public Hearing on this ordinance will be held at the Council meeting on June 6, 2023.

On October 18, 2022, the City Council adopted an ordinance to establish no parking on the south side of East 2nd Street due to the construction of a pedestrian/bike path on that side of the street. On November 15, 2022 the City Council adopted an ordinance making East 2nd Street a one-way street moving west from St. Charles Street to Canal Boulevard. Due to the one-way being established, and the fact that the street is already marked as a shared bike/traffic lane, the residents have requested to rescind the no parking ordinance and allow parking on both sides of the street. The Mayor and Chief are in favor of removing the parking restrictions on this street.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on an ordinance to amend and re-enact Section 20-13 of the Thibodaux City Code of Ordinances so as to rescind Sub-Section (ggg) – No Parking on the south side of East 2nd Street. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** Mire

**ORDINANCE NO. 3275**

***AN ORDINANCE TO AMEND AND RE-ENACT SECTION 20-13 OF  
THE THIBODAUX CITY CODE OF ORDINANCES SO AS TO  
RESCIND SUB-SECTION (ggg) - NO PARKING ON THE SOUTH  
SIDE OF EAST 2<sup>ND</sup> STREET***

*BE IT ORDAINED* by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, Section 20-13 Sub-Section (ggg) of the Thibodaux City Code of Ordinances establishes no parking on the south side of East 2<sup>nd</sup> Street from St. Charles Street to Canal Boulevard; and

**WHEREAS**, on October 18, 2022 the Thibodaux City Council adopted Ordinance No. 3239 in order to establish a no parking zone on the south side of East 2<sup>nd</sup> Street; and

**WHEREAS**, due to the establishment of a one-way street on East 2<sup>nd</sup> Street moving west from St. Charles Street to Canal Boulevard, it has been requested to allow vehicles to park on both sides of the street.

**NOW, THEREFORE BE IT ORDAINED** that the City Council of the City of Thibodaux hereby rescinds, repeals and revokes its legislation designated as Section 20-13 Sub-Section (ggg) of the Thibodaux City Code of Ordinances.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

And the above ordinance was declared adopted this 16<sup>th</sup> day of May 2023.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The City receives services from the Lafourche Council on Aging including serving daily meals and providing other services at the Ethel Knobloch Senior Citizens Center. It is necessary for the City to execute an agreement with the Lafourche Council on Aging for the services they provide at the Center. The proposed agreement is for a term of four years from July 1, 2023 to June 30, 2027.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to sign a contract with the Lafourche Council on Aging. Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

***ORDINANCE NO. 3276***

***AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE LAFOURCHE COUNCIL ON AGING***

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that;

**WHEREAS**, the City receives services from the Lafourche Council on Aging relative to serving daily meals and providing other services at the Ethel Knobloch Senior Citizens Center; and

**WHEREAS**, it is necessary to execute a contract with the said agency to provide the services mentioned hereinbefore.

**NOW, THEREFORE BE IT ORDAINED** by the City Council that the Mayor be and is hereby authorized to execute a contract with the Lafourche Council on Aging for services provided at the Ethel Knobloch Senior Citizens Center as mentioned above for the period from July 1, 2023 through June 30, 2027.

**BE IT FURTHER ORDAINED** that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Mire

And the above ordinance was declared adopted this 16<sup>th</sup> day of May 2023.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

The City wishes to partner with LA Contracting Enterprise, LLC for the use of the accessory building behind the Human Resources/IT Building on Canal Blvd. for them to use as office space during the construction of the Acadian Road Roundabout Project at the intersection of Canal Blvd and Jackson Street.

The City will maintain the current utilities to the building and will invoice LA Contracting \$150 per month to help offset those costs. At the end of the project, LA Contracting will remove the building from City property by demolition, or any other approved method.

The building use will begin on May 1, 2023 and end on October 31, 2024, or upon the completion of the construction project.

Councilwoman Crochet read a letter from the Thibodaux Area Toy Drive members thanking the City for use of the building for the last 25 years and asking for help in finding a new home in order to continue to support their efforts in helping local families in need.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute a Memorandum of Understanding with LA Contracting Enterprise, LLC for the use of the accessory building behind the City of Thibodaux Human Resources/IT Building on Canal Boulevard. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Mire

***ORDINANCE NO. 3277***

***AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH LA CONTRACTING ENTERPRISE, LLC FOR THE USE OF THE ACCESSORY BUILDING BEHIND THE CITY OF THIBODAUX HUMAN RESOURCES/IT BUILDING ON CANAL BOULEVARD***

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, the City wishes to partner with La Contracting Enterprise, LLC for the use of the accessory building behind the City of Thibodaux's Human Resources/IT Building located at 1233 Canal Boulevard as office space for the contractor during the construction of the Acadian Road Roundabout Project-Route

LA 20 (Canal Blvd) and Local Routes (Gerald T. Peltier Dr., Jackson St., and Thompson Place); and

*WHEREAS*, the agreement outlines the terms under which the City will allow LA Contracting Enterprise, LLC to utilize the office space with the understanding that upon completion of the Roundabout Project, LA Contracting will remove by building by demolition, or other approved method and clear the City property where it is located; and

*WHEREAS*, this agreement shall be effective from May 1, 2023 and continue through October 31, 2024, or until the completion of the Acadian Roundabout Project.

*NOW, THEREFORE BE IT ORDAINED* that the Mayor is hereby authorized to execute a Memorandum of Understanding with LA Contracting Enterprise, LLC as outlined above.

*BE IT FURTHER ORDAINED* that a copy of the Memorandum of Understanding is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** Mire

And the above ordinance was declared adopted this the 16<sup>th</sup> day of May 2023.

<i>/s/</i> Jennifer Morvant Jennifer Morvant, Council Adm.	<i>/s/</i> Chad J. Mire Chad J. Mire, President
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The Planning and Zoning Commission has recommended that the City Council consider an ordinance to amend Section 202 of the Thibodaux Zoning Ordinance.

This Section of the Zoning Ordinance provides the definitions of terms within the Ordinance. The proposed ordinance includes the amendment of the definition of "Floor Area" to include outdoor gathering areas in the determination of "Floor Area". The ordinance also includes the addition of the definition of "Outdoor Gathering Areas" that is currently not included in this section.

On motion of Councilwoman Crochet, seconded by Councilman Richard, the Council voted on an ordinance to amend and re-enact Article II, Section 202 of the Thibodaux Zoning Ordinance – Floor Area and Outdoor Gathering Areas Definitions. Upon roll call the vote was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin  
**NAYS:** None  
**ABSTAINED:** None  
**ABSENT:** Mire

***ORDINANCE NO. 3278***

***AN ORDINANCE TO AMEND AND RE-ENACT  
ARTICLE II, SECTION 202 OF THE THIBODAUX ZONING ORDINANCE –  
FLOOR AREA AND OUTDOOR GATHERING AREAS DEFINITIONS***

*BE IT ORDAINED* by the City Council of the City of Thibodaux in regular session assembled, that Article II, Section 202 of the Thibodaux Zoning Ordinance

is hereby amended and re-enacted so as to add the following definitions as recommended by Planning and Zoning Commission to read as follows:

*Floor Area: the sum of the gross horizontal areas of several floors of the main building of which all dimensions shall be measured between exterior faces of the walls. This will also include all outdoor gathering areas including, but not limited to, patios, decks, and pergolas, of which dimensions shall be measured end to end.*

*Outdoor Gathering Areas: permanent active outdoor spaces used for dining, entertainment, or social gatherings, included, but not limited to, patios, decks, and pergolas.*

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

And the above ordinance was declared adopted this 16<sup>th</sup> day of May 2023.

/s/ Jennifer Morvant  
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire  
Chad J. Mire, President

At its meeting on April 5, 2023, the Planning and Zoning Commission reviewed a request by Councilman Gene Richard to re-zone property located on the northwest side Ridgfield Road from an R-1 zone to a B-1 zone. The Planning and Zoning Commission has recommended approval of the request.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on an ordinance to amend the Official Zoning Map, in accordance with Section 104 of the Thibodaux Zoning Ordinance, to change the zoning classification for a tract of property from an R-1 District to a B-1 District (Ridgfield Road). Upon roll call the vote was as follows:

**YEAS: Crochet, Richard, Taylor, Naquin**

**NAYS: None**

**ABSTAINED: None**

**ABSENT: Mire**

**ORDINANCE NO. 3279**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP, IN ACCORDANCE WITH SECTION 104 OF THE THIBODAUX ZONING ORDINANCE, TO CHANGE THE ZONING CLASSIFICATION FOR A TRACT OF PROPERTY FROM AN R-1 DISTRICT TO A B-1 DISTRICT (RIDGEFIELD ROAD)**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that:

**WHEREAS**, in accordance with the provisions of Section 104 of the Thibodaux Zoning Ordinance, a parcel of property located on the northwest side of Ridgfield Road from the existing B-1 Zoning District extending northward to the C-1 Zoning District boundary on Ridgfield Road as defined in the attached Exhibit "A" is currently zoned R-1; and

**WHEREAS**, a request was made by Councilman Gene Richard to change the zoning for this property from an R-1 district to a B-1 district; and

**WHEREAS**, a request for the said zoning change for this property was duly referred to the Thibodaux Planning and Zoning Commission on April 5, 2023, and

the Commission has recommended approval of the request.

***NOW, THEREFORE BE IT ORDAINED*** by the City Council of the City of Thibodaux that the aforesaid property located on the northwest side of Ridgefield Road from the existing B-1 Zoning District extending northward to the C-1 Zoning District boundary on Ridgefield Road as defined in the attached Exhibit “A” is hereby officially changed from the zoning classification of R-1 to that of B-1.

***BE IT FURTHER ORDAINED*** that the Official Zoning Map of the City of Thibodaux is hereby amended so as to reflect the change in zoning designation as set forth herein.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Crochet, Richard, Taylor, Naquin

**NAYS:** None

**ABSTAINED:** None

**ABSENT:** Mire

And the above ordinance was declared adopted this 16<sup>th</sup> day of May 2023.

**/s/ Jennifer Morvant**  
**Jennifer Morvant, Council Adm.**

**/s/ Chad J. Mire**  
**Chad J. Mire, President**

The Mayor updated the Council on projects and events happening within the City.

Sara Arceneaux, Grants Director, introduced herself and updated the Council on projects going on within her department.

There being no further business the meeting was adjourned.

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**Jennifer Morvant, Council Adm.**

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**Chad Mire, President**