

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
MAY 2, 2023**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, May 2, 2023 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Naquin and Mire.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

The minutes of the April 18, 2023 City Council Meeting were approved as written.

Process and Controls Engineering, the engineer for the North Canal Blvd/Martin Luther King Water Tower Painting Project, has submitted Change Orders No. 1 & 2 for the additional services for this project.

Change Order No. 1 is for additional design services for the installation of new pipe, brackets, supports, and valves for the MLK water tank overflow line, and increases the contract amount by \$5,477.50. Change Order No. 2 is for additional services for revising the Advertisement for Bids and generating new bid documents due to the need to re-bid the project. This change order increases the contract amount by \$2,250.00, thereby making the total design services for this project \$16,277.50.

On motion of Councilman Richard, seconded by Councilman Naquin, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 1 and Change Order No. 2 with Process and Controls Engineering for the North Canal Boulevard/Martin Luther King Water Tower Painting Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2472

***A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE
ORDER NO. 1 AND CHANGE ORDER NO. 2 WITH PROCESS AND
CONTROLS ENGINEERING FOR THE NORTH CANAL
BOULEVARD/MARTIN LUTHER KING WATER TOWER
PAINTING PROJECT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a professional services contract with Process and Controls Engineering for North Canal Blvd./Martin Luther King Water Tower Painting Project; and

WHEREAS, due to a change in scope of the project for the Martin Luther King water tower, and the need to revise the bid documents and re-bid the entire project,

Change Order No. 1 and No. 2 are being proposed; and

WHEREAS, proposed Change Order No. 1 increases the contract amount by \$5,477.50, and Change Order No. 2 increases the contract amount by \$2,250.00 thereby making the new contract amount \$16,277.50.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 1 and Change Order No. 2 with Process and Controls Engineering for the work for this project.

BE IT FURTHER RESOLVED that copies of the said change orders are attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The City of Thibodaux is designated as an "Entitlement City", receiving Community Development Block Grant (CDBG) funds through the U.S. Department of Housing and Urban Development.

The City's Housing and Community Development Director has received notice of its 2023 CDBG Entitlement allocation from HUD, and now must submit the application for Federal Assistance and the annual action plan for fiscal year 2023. The City's estimated entitlement for FY 2023 is \$148,773.00.

On motion of Councilman Taylor, seconded by Councilwoman Crochet, the Council voted on a resolution to authorize the Mayor to sign and submit the 2023 CDBG Annual Plan along with corresponding certifications. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2473

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux, Louisiana has received notice of its 2023 Community Development Block Grant Entitlement allocation from the Department of Housing and Urban Development; and

WHEREAS, the City of Thibodaux, Louisiana, in order to receive said funds must submit to the Department of Housing and Urban Development its application for Federal Assistance and Annual Action Plan; and

WHEREAS, the City of Thibodaux, Louisiana has met all the requirements specified by 24 CFR Part 570, Subpart D - Entitlement Grants 570-301 and 570-302; and

WHEREAS, no comments were received at two public hearings held regarding the activities proposed by the City.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Thibodaux does hereby authorize Kevin R. Clement, Mayor, to proceed with the submission of the Application for Federal Assistance for \$148,773.00 of Community Development Block Grant Funds and to sign a grant agreement and any other related documents with the Department of Housing and Urban Development for said grant.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Finance Director has received a proposal for the City's Fire and Property Insurance coverage for the period June 1, 2023 through June 1, 2024.

The proposal presented by Jones Insurance Services includes a \$10,000,000.00 coverage limit for our updated statement of values of \$44,393,825.00 with an annual premium of \$380,572.00. This premium is a 44.7% increase over last year's premium. The deductible has increased from \$5,000 to \$10,000 with a named storm deductible of 10% with the minimum deductible increasing from \$50,000 to \$250,000. There is also a 1% wind and hail deductible with the minimum deductible increasing from \$25,000 to \$100,000. The Administration is recommending that we renew our coverage with Jones Insurance Services

On motion of Councilman Naquin, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a contract presented by Jones Insurance Services with Underwriters at Lloyd's for 2023-2024 Fire and Property Insurance. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2474

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A
CONTRACT PRESENTED BY JONES INSURANCE SERVICES
WITH UNDERWRITERS AT LLOYD'S FOR 2023-2024 FIRE AND
PROPERTY INSURANCE**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City's Fire and Property Insurance coverage is set to expire on June 1, 2023; and

WHEREAS, the City has received a renewal proposal from our local agent, Jones Insurance Services, for the City's 2023-2024 Fire and Property Insurance coverage; and

WHEREAS, the Mayor is recommending that the City accept the proposal presented by Jones Insurance Services with Underwriters at Lloyd’s for the aforesaid insurance coverage with an annual premium of \$380,571.95 with a \$10,000,000.00 coverage limit for the updated statement of values of \$44,393,825.00.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to sign a contract for the coverage presented by Jones Insurance Services for the City's 2023-2024 Fire and Property Insurance coverage as stated herein.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Finance Director has received a proposal for the City’s Boiler and Machinery Insurance coverage for the period June 1, 2023 through June 1, 2024.

The proposal presented by USI Insurance Services includes \$50,000,000.00 of coverage through Hartford Steam Boiler Inspection & Insurance Company. The annual premium for the proposed coverage is \$15,772.00. This renewal premium is a 5.85% increase from the current premium. The Administration is recommending that we renew our coverage with USI Insurance Services.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign a contract presented by USI Insurance Services with Hartford Steam Boiler Inspection & Insurance Company for the 2023-2024 policy year for Boiler & Machinery – Equipment Breakdown Insurance. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2475

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A
CONTRACT PRESENTED BY USI INSURANCE SERVICES
WITH HARTFORD STEAM BOILER INSPECTION &
INSURANCE COMPANY FOR THE 2023-2024 POLICY YEAR
FOR BOILER & MACHINERY – EQUIPMENT BREAKDOWN
INSURANCE**

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City's Boiler and Machinery – Equipment Breakdown Insurance coverage is set to expire on June 1, 2023; and

WHEREAS, the City has received a proposal from USI Insurance Services, for the City's 2023-2024 Boiler and Machinery Insurance coverage; and

WHEREAS, the Mayor is recommending that the City accept the proposal presented by USI Insurance Services with Hartford Steam Boiler Inspection & Insurance Company for the aforesaid insurance coverage with an annual premium of \$15,772.00 for \$50,000,000.00 in coverage.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to sign a contract for the coverage presented by USI Insurance Services for the City's 2023-2024 Boiler and Machinery Insurance coverage as stated herein.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The State DOTD has proposed that the City continue to maintain the greenspace along State Highways located in our City under the provisions of an agreement which the City would be compensated for the services. The City will be required to clean and mow the greenspaces a minimum of four (4) times per year.

The agreement proposed is for the period of July 1, 2023 to June 30, 2024 at certain rates of reimbursement depending on the type of highway. In accordance with the provisions of the proposed maintenance agreement, the City would receive \$10,800.00 annually for our maintenance services provided.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to sign a Maintenance Agreement with Louisiana DOTD for the maintenance of green space on State highways for FY 2023-2024. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2476

***A RESOLUTION AUTHORIZING THE MAYOR TO
SIGN A MAINTENANCE AGREEMENT WITH
LOUISIANA DOTD FOR THE MAINTENANCE OF
GREEN SPACE ON STATE HIGHWAYS FOR FY 2023-2024***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Mayor has received a proposal from the State DOTD to compensate the City to maintain the green spaces located along the State Highway routes which are located within the corporate limits of the City; and

WHEREAS, the State proposes to reimburse the City in the amount of \$10,800.00 during the period of July 1, 2023 to June 30, 2024 for the maintenance of green space along 7.25 miles of State highways located within the City; and

WHEREAS, it is necessary to execute a maintenance agreement with the State

DOTD for the reimbursements/compensation mentioned hereinbefore.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute a maintenance agreement with the Louisiana DOTD for the maintenance of green space along State Highways located in the City limits as outlined above.

BE IT FURTHER RESOLVED that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above resolution was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Councilman Richard introduced an ordinance to amend and re-enact Section 20-13 of the Thibodaux City Code of Ordinances so as to rescind Sub-Section (ggg) – No Parking on the south side of East 2nd Street.

Councilman Taylor introduced an ordinance to authorize the Mayor to sign a contract with the Lafourche Council on Aging.

Councilman Naquin introduced an ordinance to authorize the Mayor to execute a Memorandum of Understanding with LA Contracting Enterprise, LLC for the use of the accessory building behind the City of Thibodaux Human Resources/IT Building on Canal Boulevard.

The Public Hearing on these ordinances will be held at the Council meeting on May 16, 2023.

The City has received an amendment to the lease agreement with J.B. Levert Land Company for +/- 3.9 acres of property adjacent to Andolsek Park. The original lease was executed on March 6, 2013 with a term on five (5) years with an option to renew for an additional five (5) years.

The amendment is necessary to amend the term with a new effective date of April 1, 2023 for a period of five (5) years expiring on March 31, 2028.

On motion of Councilman Richard, seconded by Councilman Naquin, the Council voted on an ordinance to authorize the Mayor to execute an Amendment to the Lease Agreement with J.B. Levert Land Company, LLC for the lease of property adjacent to Andolsek Park. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

ORDINANCE NO. 3273

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT WITH J.B. LEVERT LAND COMPANY, LLC FOR THE LEASE OF PROPERTY ADJACENT TO ANDOLSEK PARK

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a lease agreement with J.B. Levert Land Company, LLC dated March 6, 2013 for the lease of +/- 3.90 acre parcel of property adjacent to Andolsek Park for recreational use; and

WHEREAS, the Lessor and Lessee desire to amend the term of the Lease under the terms and conditions set forth in the amendment as follows:

1. Article 2 Term Section 2.01 shall be amended as follows:

Effective as of April 1, 2023 (“Effective Date”) the term of the lease will be extended for five (5) years expiring on March 31, 2028.

All other term and conditions of Article 2 shall remain in full force and effect.

WHEREAS, in order for the Mayor to execute the Lease Agreement Amendment, the council must authorize him to do so.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Thibodaux that the Mayor be and is hereby authorized to execute an amendment to the lease agreement with J.B. Levert Land Company, LLC for the lease of a parcel of property adjacent to Andolsek Park

BE IT FURTHER ORDAINED that a copy of the said amendment to the lease is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: None

And the above ordinance was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The City would like to partner with the Bayou Country Children’s Museum in order to promote and develop educational activities and improve the quality and availability of educational and recreational services to the children of the City of Thibodaux.

The City will provide funding to the museum in an amount not to exceed \$10,000.00 on or before December 31, 2023, and the museum will provide TREC Participants a voucher (not to exceed 350) for free access to the museum, and allow full access for the week of June 28, thru July 2, 2023 for the TREC Summer Camp participants.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Bayou Country Children’s Museum. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: None

ORDINANCE NO. 3274

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A
COOPERATIVE ENDEAVOR AGREEMENT WITH THE BAYOU
COUNTRY CHILDREN'S MUSEUM**

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux and the Bayou Country Children's Museum desire to promote and develop educational activities and improve the quality and availability of educational and recreational services to the children of the City of Thibodaux; and

WHEREAS, the City desires to provide funding in an amount not to exceed \$10,000.00 payable on or before December 31, 2023 to the Bayou Country Children's Museum in order to assist the City in providing educational and recreational services to its citizens; and

WHEREAS, the Bayou Country Children's Museum agrees provide TREC participants a voucher (not to exceed 350) for free access to the museum, and full access for the week of June 28 thru July 2, 2023 for the TREC Summer Camp Participants as outlined in the Scope of Services of the Cooperative Endeavor Agreement; and

WHEREAS, in order for the City to provide the said funding, it is necessary to execute a cooperative endeavor agreement outlining the benefits to be received by the City of Thibodaux in exchange for the said funding; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to execute the said cooperative endeavor agreement.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with the Bayou Country Children's Museum for the purposes, and under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

And the above ordinance was declared adopted this 2nd day of May 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Todd Dugruise, from the Risk Management Department, introduced himself and updated the Council on projects going on.

The Mayor updated the Council on projects going on throughout the City.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Chad Mire, President