

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
MARCH 21, 2023**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Tuesday, March 21, 2023 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor, Naquin and Mire.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: None

The minutes of the March 7, 2023 City Council Meeting were approved as written.

The Monthly Financial Report was presented as required by the State's Agreed-Upon Procedures for February 2023.

The City has requested that Duplantis Design Group prepare an Engineering Contract for the Andolsek Park Improvement Project.

The proposed agreement stipulates that Duplantis Design Group will develop a master plan for Andolsek Park Improvements, and provide cost estimating services for a fee of \$10,500.00, plus additional hourly reimbursable costs.

On motion of Councilman Richard, seconded by Councilman Naquin, the Council voted on a resolution to authorize the Mayor to execute an Engineering Contract with Duplantis Design Group for the Andolsek Park Improvement Project. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

RESOLUTION NO. 2464

***A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
ENGINEERING CONTRACT WITH DUPLANTIS DESIGN GROUP
FOR THE FOR THE ANDOLSEK PARK IMPROVEMENT PROJECT***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that;

WHEREAS, the City wishes to develop a master plan and obtain cost estimates for the Andolsek Park Improvement Project; and

WHEREAS, the Mayor has selected Duplantis Design Group to perform the master planning and cost estimating services for the Andolsek Park Improvement Project for a fee of \$10,500.00 plus additional hourly reimbursable expenses; and

WHEREAS, it is necessary to execute a contract with the said engineering firm for the services to be rendered in conjunction with this project.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute an engineering contract with Duplantis Design Group for the Andolsek Park Improvement Project.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAIN: None
ABSENT: None

And the above resolution was declared adopted this 21st day of March 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The City is responsible for conducting a Municipal Water Pollution Prevention (MWPP) Environmental Audit Report annually for each of the sewer treatment plants for submission to LA Department of Environmental Quality as part of the LPDES Permit. The report for each plant outlines the actions necessary in order for the City to maintain the requirements of the LPDES Permit.

On motion of Councilman Naquin, seconded by Councilman Taylor, the Council voted on a resolution to approve the Municipal Water Pollution Prevention Audit Report for the North Wastewater Treatment Plant-LPDES permit number LA 0127208. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: None

RESOLUTION NO. 2465

A RESOLUTION APPROVING THE MUNICIPAL WATER POLLUTION PREVENTION AUDIT REPORT FOR THE NORTH WASTEWATER TREATMENT PLANT-LPDES PERMIT NUMBER LA 0127208

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux Department of Wastewater has reviewed the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report for LPDES Permit Number LA 0127208 AI Number 1902; and,

WHEREAS, the Louisiana Department of Environmental Quality MWPP Environmental Audit Program is designed to encourage municipal wastewater facilities to provide compliance maintenance prior to becoming noncompliant; and,

WHEREAS, it is necessary for the City Council to approve the Environmental Audit, by adoption of an appropriate resolution, prior to submission to the LA Department of Environmental Quality.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Thibodaux that the City Department of Wastewater has reviewed the MWPP Environmental Audit Report and sets forth the following action necessary to

maintain permit requirements contained in the City of Thibodaux NWWTP's LPDES Permit:

1. Ensuring that all equipment at the wastewater treatment plant is properly maintained according to manufacturer guidelines and industry standards.
2. Hiring and training certified operators to ensure that the plant is staffed with knowledgeable and competent personnel.
3. Monitoring plant data on a regular basis, particularly during periods of increased flow, to identify any issues or trends that may require corrective action.
4. Conducting regular inspections of the sewer system to identify and address any sources of inflow and infiltration that could contribute to overflows or exceedances of permit limits.
5. Developing and implementing a plan to address any non-compliance issues identified in the environmental audit report
6. Collaborating with other municipalities, regulatory agencies, and community organizations to identify and implement best practices for water pollution prevention and management.
7. Allocating sufficient resources and funding to support ongoing efforts to maintain compliance with LPDES permit requirements and ensure the long-term sustainability of the wastewater treatment system.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAIN: None
ABSENT: None

And the above resolution was declared adopted this 21st day of March 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Admin.

/s/ Chad J. Mire
Chad J. Mire, President

On motion of Councilwoman Crochet, seconded by Councilman Naquin, the Council voted on a resolution to approve the Municipal Water Pollution Prevention Audit Report for the South Wastewater Treatment Plant-LPDES permit number LA 0032948. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire
NAYS: None
ABSTAINED: None
ABSENT: None

RESOLUTION NO. 2466

***A RESOLUTION APPROVING THE MUNICIPAL WATER
POLLUTION PREVENTION AUDIT REPORT FOR THE SOUTH
WASTEWATER TREATMENT PLANT-LPDES PERMIT NUMBER LA
0032948***

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City of Thibodaux Department of Wastewater has reviewed the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report for LPDES Permit Number LA 0032948 AI Number 19012; and,

WHEREAS, the Louisiana Department of Environmental Quality MWPP Environmental Audit Program is designed to encourage municipal wastewater facilities to provide compliance maintenance prior to becoming noncompliant; and,

WHEREAS, it is necessary for the City Council to approve the Environmental Audit, by adoption of an appropriate resolution, prior to submission to the LA Department of Environmental Quality.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Thibodaux that the City Department of Wastewater has reviewed the MWPP Environmental Audit Report and sets forth the following action necessary to maintain permit requirements contained in the City of Thibodaux SWWTP's LPDES Permit:

1. Ensuring that all equipment at the wastewater treatment plant is properly maintained according to manufacturer guidelines and industry standards.
2. Continue updates and repairs to the existing facility to bring operations to design.
3. Hiring and training certified operators to ensure that the plant is staffed with knowledgeable and competent personnel.
4. Monitoring plant data on a regular basis, particularly during periods of increased flow, to identify any issues or trends that may require corrective action.
5. Conducting regular inspections of the sewer system to identify and address any sources of inflow and infiltration that could contribute to overflows or exceedances of permit limits.
6. Developing and implementing a plan to address any non-compliance issues identified in the environmental audit report
7. Collaborating with other municipalities, regulatory agencies, and community organizations to identify and implement best practices for water pollution prevention and management.
8. Allocating sufficient resources and funding to support ongoing efforts to maintain compliance with LPDES permit requirements and ensure the long-term sustainability of the wastewater treatment system.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAIN: None

ABSENT: None

And the above resolution was declared adopted this 21st day of March 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Councilman Naquin introduced an ordinance to authorize the Mayor to sign a Memorandum of Understanding with the Bureau of Alcohol, Tobacco, Firearms, and Explosives.

Councilman Richard introduced an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with Nicholls State University for the 2023 Manning Camp.

Councilman Taylor introduced an ordinance to authorize the Mayor to execute an Act of Dedication with RR and DD, LLC for the sewer lift station, force main and servitude located within Benjamin Estates Subdivision in Terrebonne Parish.

Councilwoman Crochet introduced an ordinance to ratify the Mayor's execution of a Cooperative Endeavor Agreement between the Lafourche Parish Government and the State of Louisiana as a recipient of funding through the Hurricane Ida Recovery Fund.

Councilman Naquin introduced an ordinance to amend and re-enact Chapter 7 of the Thibodaux City Code of Ordinances – Offenses and Miscellaneous Provisions.

The Public Hearing on these ordinances will be held at the Council meeting on April 4, 2023.

Councilman Naquin introduced an ordinance to amend and re-enact Section 506 Table 5.3 of the Thibodaux Zoning Ordinance – Commercial District Permitted Uses and Special Exceptions – Quick Serve Restaurant in B-1 Zoning Districts.

The Public Hearing on this ordinance will be held at the Council meeting on April 18, 2023.

The City would like to enter into a Cooperative Endeavor Agreement with Thibodaux Main Street Inc. in order to provide funding for approved beautification projects upon submission of invoices from suppliers or contractors in an amount not to exceed \$10,000.00 for the year 2023.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with Thibodaux Main Street, Inc. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAINED: None

ABSENT: None

ORDINANCE NO. 3266

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT WITH THIBODAUX MAIN STREET, INC.

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, Thibodaux Main Street, Inc. desires to promote, encourage, and develop tourism and economic development within the City of Thibodaux; and

WHEREAS, the City desires to provide funding to Thibodaux Main Street, Inc. for the beautification of the downtown commercial district; and

WHEREAS, the City desires to reimburse Thibodaux Main Street for approved beautification projects upon submission of invoices from suppliers or contractors in an amount not to exceed \$10,000 for the year 2023; and

WHEREAS, in order for the City to provide the said funding, it is necessary to execute a cooperative endeavor agreement outlining the benefits to be received by the City of Thibodaux in exchange for the said funding; and

WHEREAS, in order for the City to execute this proposed agreement it is necessary for the Council to authorize the Mayor to so.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with Thibodaux

Main Street, Inc. for the purposes, and under the conditions mentioned hereinabove.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit “A” and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin, Mire

NAYS: None

ABSTAIN: None

ABSENT: None

And the above resolution was declared adopted this 21st day of March 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Human Resource Director, Amanda Matis, introduced herself to the Council and updated them on her department.

The Mayor updated the Council on projects going on throughout the City

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Chad Mire, President