

**OFFICIAL MINUTES OF THE CITY COUNCIL
CITY OF THIBODAUX
CITY HALL
THIBODAUX, LOUISIANA
FEBRUARY 23, 2023**

The City Council of the City of Thibodaux assembled in regular session at its regular meeting place, City Hall, 310 West 2nd Street, Thibodaux, Louisiana, on Thursday, February 23, 2023 at 5:00 P.M.

There were present: Councilwoman Crochet, Councilmen Richard, Taylor and Naquin.

There were also present: Mayor Kevin Clement and Beau Brooks.

Absent: Councilman Mire.

The minutes of the September February 7, 2023 City Council Meeting were approved as written.

The Monthly Financial Report was presented as required by the State's Agreed-Upon Procedures for January 2023.

Annually, the Louisiana State Legislative Auditor requires that the City complete a Louisiana Compliance Questionnaire.

The said questionnaire is completed by the Finance Director and her staff and then submitted to our auditors for review before final submission to the Legislative Auditor's Office.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on a resolution to approve and adopt the Louisiana Compliance Questionnaire for the Fiscal Year Ending December 31, 2022. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAINED: None

ABSENT: Mire

RESOLUTION NO. 2457

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled that:

WHEREAS, the Office of the Legislative Auditor of the State of Louisiana has presented to the City Administration a Louisiana Compliance Questionnaire to be completed by the Administration of the City of Thibodaux; and

WHEREAS, it is required by that office that the questionnaire be presented and adopted by the governing authority of the City of Thibodaux by means of the adoption of a resolution; and

WHEREAS, the Administration has assured the City Council that the Louisiana Compliance Questionnaire has been completed in accordance with applicable law and that all the answers are true and correct to the best of their knowledge.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of

Thibodaux that the Louisiana Compliance Questionnaire attached hereto as Exhibit "A" is hereby approved and adopted as the Louisiana Compliance Questionnaire of the City of Thibodaux for the year 2022.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAIN: None

ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Project Engineer, David Waitz, has submitted Change Order No. 2 for the Replacement of the Ultraviolet Light System at the Thibodaux Wastewater Treatment Plant to the City for approval.

This change order is being proposed in order to replace the existing trolley crane with two overhead cranes. The proposed change order increases the contract price by \$48,900.00 thereby making the total contract price \$430,153.00.

On motion of Councilman Taylor, seconded by Councilman Richard, the Council voted on a resolution to authorize the Mayor to sign Change Order No. 2 with Sealevel Construction, Inc. for the replacement of ultraviolet light system at the Thibodaux Wastewater Treatment Plant. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAINED: None

ABSENT: Mire

RESOLUTION NO. 2458

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 2 WITH SEALEVEL CONSTRUCTION, INC. FOR THE REPLACEMENT OF ULTRAVIOLET LIGHT SYSTEM AT THE THIBODAUX WASTEWATER TREATMENT PLANT

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City entered into a contract with Sealevel Construction, Inc. for the Replacement of Ultraviolet Light System at the Thibodaux Wastewater Treatment Plant; and

WHEREAS, in order to include replace the existing trolley crane with two (2) overhead cranes, Change Order No. 2 is being proposed; and

WHEREAS, the proposed change order increases the contract price in the amount of \$48,900.00 over the current contract amount for a total contract price of \$430,153.00.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to execute Change Order No. 2 with Sealevel Construction, Inc. in the amount mentioned above.

BE IT FURTHER RESOLVED that a copy of the said change order is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAIN: None
ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Mayor wishes to file an application for grant funds through the LA Office of State Parks, Division of Outdoor Recreation for federal financial assistance from the Land & Water Conservation Fund for the construction of an ADA baseball field at Peltier Park. The City will apply for reimbursement of 50% of the estimated or actual allowable cost at the completion of the project.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on a resolution to obligate funds to the Land and Water Conservation Fund Project – Peltier Park ADA Baseball Field. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAINED: None
ABSENT: Mire

RESOLUTION NO. 2459

A RESOLUTION OBLIGATING FUNDS TO LAND AND WATER CONSERVATION FUND PROJECT

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that

WHEREAS, the City of Thibodaux is interested in acquiring lands and/or developing outdoor recreational facilities on the following described project for the enjoyment of the citizenry of said Lafourche Parish and the State of Louisiana:

PROJECT TITLE AND DESCRIPTION:

City of Thibodaux Peltier Park ADA Baseball Field:

The City of Thibodaux, Lafourche Parish, Louisiana, proposes to develop an ADA compliant baseball field, located at Peltier Park, by renovating one of the current fields to include the following: development of a spectator section, ADA compliant dugouts with ramps, handicap accessible, turf baseball field, and upgraded fencing.

ANY WIRING COVERED IN THIS PROJECT, OR WIRING DONE IN THE FUTURE ON THIS SITE, WILL BE PLACED UNDERGROUND.

NOW, THEREFORE BE IT RESOLVED by the City of Thibodaux of Lafourche Parish, State of Louisiana, that said City Does agree to obligate the funds or services stipulated below to satisfactorily complete the following project and thus become eligible for Land and Water Conservation Fund financial aid of 50% of the

estimated or actual allowable cost, at the completion of said project. Said City of Thibodaux also states that sufficient funds are on hand, as of this date, to fund said project.

BE IT FURTHER RESOLVED that such project and funds or services shall be authorized as follows:

TOTAL ESTIMATED	TOTAL ESTIMATED	TOTAL ESTIMATED	SPONSOR'S COST BREAKDOWN (Same as column 3)	
Cost	Federal	Sponsor's	Cash	Services
\$200,000	\$100,000	\$100,000	\$100,000	

BE IT FURTHER RESOLVED that the City of Thibodaux is hereby authorized and directed to make application to the Louisiana Office of State Parks, Division of Outdoor Recreation, to seek federal financial assistance on this project for them, and be further authorized to take the necessary action to complete such project and sign such documents as are required.

BE IT FURTHER RESOLVED that this resolution and plan approved by the City of Thibodaux be forwarded to the Louisiana Office of State Parks for the purpose of obtaining such financial aid.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAIN: None
ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
 Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
 Chad J. Mire, President

The City has requested that Duplantis Design Group prepare a professional services agreement for the preparation of preliminary plan packages, including project layout and cost estimates, for the Peltier Park ADA Baseball Field Project. These plan packages will be utilized in the preparation of a grant application for the Land and Water Conservation Funds Program.

The proposed agreement stipulates that Duplantis Design Group will perform the grant funding application services for a fee of \$5,000.00, LWCF Boundary Exhibit preparation for a fee of \$3,000.00, and Boundary and Topographic Survey for design of the improvements for a fee of \$3,000.00.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on a resolution to authorize the Mayor to sign a Professional Services Agreement with Duplantis Design Group for grant assistance for the Peltier Park ADA Baseball Field. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAINED: None
ABSENT: Mire

RESOLUTION NO. 2460

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH DUPLANTIS DESIGN GROUP FOR GRANT ASSISTANCE FOR THE PELTIER PARK ADA BASEBALL FIELD

BE IT RESOLVED by the City Council of the City of Thibodaux in regular session assembled, that;

WHEREAS, the City will be applying for grant funding through the Land and water Conservation Fund to help with the costs of the Peltier Park ADA Baseball Field Project; and

WHEREAS, in order to apply for grant funding, the City needs to have prepared plan packages to include overall project layout, and cost estimate for this project; and

WHEREAS, the Mayor has selected Duplantis Design Group to provide grant funding application assistance services for this project for a fee of \$5,000.00, LWCF Boundary Exhibit Preparation for a fee of \$3,000.00, and Boundary and Topographic Survey for design of improvements for a fee of \$3,000.00; and

WHEREAS, it is necessary to execute a contract with the said engineering firm for the services to be rendered in conjunction with this project.

NOW, THEREFORE BE IT RESOLVED by the City Council that the Mayor be and is hereby authorized to sign a professional services agreement with Duplantis Design Group for the aforementioned project.

BE IT FURTHER RESOLVED that a copy of the said contract is attached hereto as "Exhibit A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAIN: None

ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Councilman Taylor introduced an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Lafourche Parish Sheriff's Office for the operation of the Children's Advocacy Center. The Public Hearing on this ordinance will be held at the Council meeting on March 7, 2023.

The Mayor's Office has received a cooperative endeavor agreement with the Louisiana Department of Veterans' Affairs to provide funding for the operation of a Veterans' Services Office in Thibodaux for the period January 1, 2023 through December 31, 2023. The City is responsible for a total annual amount of \$9,530.00 payable in minimum monthly payments of \$794.00.

A brief discussion took place between the Mayor and the Council. The Council asked for more information and a yearly report.

On motion of Councilman Richard, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAINED: None

ABSENT: Mire

ORDINANCE NO. 3261

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA DEPARTMENT OF VETERANS AFFAIRS

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, LA R.S. 29:260-262, as amended and re-enacted, specifically provides enabling legislation for the LA Department of Veterans Affairs to estimate and recover part of the costs associated with the operation of local Veterans' Service Offices; and

WHEREAS, the City desires to support local veterans and improve their access to benefits and services by providing for both the cost to maintain and operate Veterans' Service Offices and space to house service offices as provided by law; and

WHEREAS, in accordance with the provisions of the Cooperative Endeavor Agreement, the Thibodaux Veterans' Services Office will operate three (3) days per week on Monday, Wednesday, and Friday at 2535 Veterans Blvd., Thibodaux, LA 70301; and

WHEREAS, The City shall contribute to the support of the Veterans' Service Office for the period January 1, 2023 through December 31, 2023 by paying the LDVA a total of \$9,530.00 in minimum monthly payments of \$794.00.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor is hereby authorized to execute a Cooperative Endeavor Agreement with the Louisiana Department of Veterans' Affairs for the local Veterans' Services Office for the 2023 fiscal year.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as Exhibit "A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAIN: None

ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

Keep Louisiana Beautiful has awarded the City a Beautification Grant in the amount of \$5,000.00 to be used towards the cost of beautification at the Adley Landry Water Reservoir.

In order to proceed with the acquisition of the grant funds, it is necessary for the City to execute a grant agreement with Keep Louisiana Beautiful. The City will be reimbursed the \$5,000.00, and the project must be complete by May 30, 2023.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to sign an agreement with Keep Louisiana Beautiful for a Beautification Grant Award. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAINED: None

ABSENT: Mire

ORDINANCE NO. 3262

***AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN
AN AGREEMENT WITH KEEP LOUISIANA BEAUTIFUL FOR A
BEAUTIFICATION GRANT AWARD***

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the City has applied for funding assistance from Keep Louisiana Beautiful for funding toward the cost of beautification at the Adley Landry Water Reservoir; and

WHEREAS, Keep Louisiana Beautiful has awarded a beautification grant to the City in the amount of \$5,000.00 and the funds must be spent by May 30, 2023; and

WHEREAS, it is necessary to execute an agreement with Keep Louisiana Beautiful for the grant funds mentioned hereinbefore.

NOW, THEREFORE BE IT ORDAINED by the City Council that the Mayor be and is hereby authorized to perform all duties, and execute all documents necessary for the administration of the grant award from Keep Louisiana Beautiful on behalf of the City of Thibodaux.

BE IT FURTHER ORDAINED that a copy of the said agreement is attached hereto as "Exhibit A" and thereby made a part hereof.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAIN: None

ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Finance Director has prepared Budget Amendment I to the 2023 budget at the request of Mayor Clement.

The budget amendment is being proposed in order to have the department head salaries adjusted to reflect the actual 2023 salary. Since the FY2023 budget contained salaries budgeted by the previous administration, there were some adjustments that needed to be made based on the salaries offered to the department heads by the new administration.

On motion of Councilman Richard, seconded by Councilwoman Crochet, the Council voted on an ordinance to amend Ordinance No. 3248 "Appropriation Ordinance for the Year 2023" – Supplemental Appropriation I. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAINED: None
ABSENT: Mire

ORDINANCE NO. 3263

***AN ORDINANCE TO AMEND ORDINANCE NO. 3248
"APPROPRIATION ORDINANCE FOR THE YEAR 2023"-
SUPPLEMENTAL APPROPRIATION I***

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, Article VI, Section 1 of the Thibodaux City Charter indicates that the appropriation ordinance shall contain appropriations of the expenditures for each City Department; and

WHEREAS, Ordinance No. 3248 adopted by the City Council on December 6, 2022 approved appropriations for the 2023 Budget by line item; and

WHEREAS, Article VI, Section 2 of the Thibodaux City Charter reads in part, "If during the fiscal year the Mayor certifies that there are available for appropriation, revenues in excess of those estimated in the budget, the Mayor may present a supplemental appropriation ordinance for the disposition of such revenues; and the Council may adopt it."

NOW, THEREFORE BE IT ORDAINED, that in accordance with Article VI, Section 2 of the Thibodaux City Charter, that the following items as indicated are amended in accordance with the recommendations of the Mayor:

(Exhibit "A")

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin
NAYS: None
ABSTAIN: None
ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

**/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.**

**/s/ Chad J. Mire
Chad J. Mire, President**

The Police Department will partner with Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HIS), SAC New Orleans for the purpose of the reimbursement of costs incurred by the Thibodaux Police Department in providing resources to joint operations/task forces. The agreement becomes effective on the date it is signed by both parties and remains in effect until terminated in writing by either party. The maximum reimbursement for overtime worked on behalf of the joint investigation is \$15,000 per officer per year.

On motion of Councilwoman Crochet, seconded by Councilman Taylor, the Council voted on an ordinance to authorize the Mayor to execute a Memorandum of Understanding with Immigration and Customs Enforcement for the reimbursement of joint operations expenses from the Treasury Forfeiture Fund for the Thibodaux Police Department. Upon roll call the vote was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAINED: None

ABSENT: Mire

ORDINANCE NO. 3264

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH IMMIGRATION AND CUSTOMS ENFORCEMENT FOR THE REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND FOR THE THIBODAUX POLICE DEPARTMENT

BE IT ORDAINED by the City Council of the City of Thibodaux in regular session assembled, that:

WHEREAS, the Thibodaux Police Department has partnered with Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HIS), SAC New Orleans for the purpose of the reimbursement of costs incurred by the Thibodaux Police Department in providing resources to joint operations/task forces; and

WHEREAS, this agreement is established pursuant to the provisions of 31 USC 9703, the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund; and

WHEREAS, the agreement sets the maximum reimbursement entitlement for overtime worked on behalf of the joint investigation at \$15,000.00 per officer per year during the agreement term which becomes effective on the date it is signed by both parties, and remains in force until terminated in writing by either party.

NOW, THEREFORE BE IT ORDAINED that the Mayor is hereby authorized to execute the memorandum of understanding with Immigration and Customs Enforcement as outlined above.

BE IT FURTHER ORDAINED that a copy of the memorandum of understanding is attached hereto as Exhibit "A" and thereby made a part hereof.

The above resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Crochet, Richard, Taylor, Naquin

NAYS: None

ABSTAIN: None

ABSENT: Mire

And the above resolution was declared adopted this 23rd day of February 2023.

/s/ Jennifer Morvant
Jennifer Morvant, Council Adm.

/s/ Chad J. Mire
Chad J. Mire, President

The Mayor updated the Council on projects going on throughout the City and thanked everyone for their participation in a successful Mardi Gras Season.

The Council also thanked Public Works and the Police Department as well as all who participated in making Mardi Gras so successful.

There being no further business the meeting was adjourned.

Jennifer Morvant, Council Adm.

Chad Mire, President