

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND AND RE-ENACT SECTION 21-1  
OF THE THIBODAUX CITY CODE OF ORDINANCES –  
UTILITY COLLECTION PROCEDURES**

**BE IT ORDAINED** by the City Council of the City of Thibodaux in regular session assembled, that Section 21-1 of the Thibodaux City Code of Ordinances is hereby amended and re-enacted so as to read as follows:

**ARTICLE I. IN GENERAL**

**Section 21-1 – Utility Collection Procedures**

1. Utility bills are due upon receipt. A five percent (5%) late fee will be assessed nineteen (19) days after the billing date.
  - a) If a due date falls on a weekend or city-recognized holiday, payment is due the following business day.
2. Delinquent account procedure:
  - a) Day 20: Delinquent notice is sent with a final payment deadline (cutoff date).
  - b) If payment or payment arrangements have not been made with the Utility Collections office within the Department of Finance before the cutoff date then the service will be shut off by the Gas & Water Division within the Department of Public Works.
    - o Disconnections occur on Wednesdays and are carried out by the Gas & Water Division under the Public Works Director.
3. Service shall not be provided to individuals with outstanding delinquent accounts.
4. Failure to receive a bill does not exempt or relieve the customer(s) of compliance or their obligation to remit payment for services rendered.
5. Other Utility Fees:
  - a) A \$20 processing fee per meter applies to payments not received by 4:00 p.m. on the due date listed on the delinquent notice.
  - b) A \$40 service fee per meter applies to same-day reconnections following disconnection at the customer's request of same-day reconnection.
  - c) A \$20 transfer fee per meter is required for account transfers.
  - d) A \$50 service fee applies to all customer request to pull a meter.
  - e) A \$50 service fee applies to all customer request to re-install a meter.

The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

And the above ordinance was declared adopted this \_\_\_\_ day of \_\_\_\_\_ 2026.

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Jennifer Morvant, Council Adm.

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Chad J. Mire, President

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**Delivered to the Mayor on**

\_\_\_\_\_, at \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

**UNAPPROVED:** \_\_\_\_\_

**VETOED:** \_\_\_\_\_

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**Mayor Kevin R. Clement**

**Returned to the Council Administrator on**

\_\_\_\_\_, at \_\_\_\_\_

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**Publication Date:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_