

# CITY OF THIBODAUX

**POLICE DEPARTMENT**  
1309 CANAL BOULEVARD – P. O. BOX 5418  
THIBODAUX, LOUISIANA 70302  
TELEPHONE: (985) 446-5021  
FAX: (985) 446-7214  
[www.ci.thibodaux.la.us](http://www.ci.thibodaux.la.us)



**BRYAN P. ZERINGUE**  
CHIEF OF POLICE

## City of Thibodaux Special Event Permits

A permit will be required to hold an event on City Property. Effective January 1, 2018, the submission of an application for a Special Event Permit will be required to be submitted to the appropriate department **NO LESS** than sixty (60) days prior to the event date. Permits for Can Shakes must be submitted **NO LESS** than thirty (30) days prior to the event.

Applicant(s) are responsible to contact the required authorities regarding the necessity for additional permits & licenses. Submit all required documents to the appropriate department **NO LESS** than thirty (30) days prior to the event in order to receive the event approval and permit in a timely manner.

A **Certificate of Liability Insurance** is **REQUIRED** for **ALL EVENTS** with coverage showing the limit of liability in the sum of **ONE MILLION DOLLARS (\$1,000,000.00)** naming The **City of Thibodaux** as the **ADDITIONAL INSURED** and **CERTIFICATE HOLDER**. The Description of Operations **MUST** contain the **DATE, LOCATION, DESCRIPTION** and **PURPOSE OF THE EVENT**, and **LIQUOR LIABILITY COVERAGE**, if applicable. For Parks events, the **LIMIT** of Liability is **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)**. Insurance **MUST BE** obtained within 15 days of the event.

**Notes:** 1) Advertising **CANNOT** be done without first obtaining a secured Permit from the Mayor.

Respectfully,

A handwritten signature in blue ink, appearing to read "Bryan P. Zeringue".

**Bryan P. Zeringue**  
Chief of Police