



**LAFOURCHE AREA AGENCY ON AGING  
LAFOURCHE COUNCIL ON AGING, INC.**

4876 Hwy. 1  
P. O. Box 500  
Raceland, LA 70394  
(985) 532-0457 • 1-888-879-4400 • (985) 532-0462 Fax

RECEIVED  
JUN 15 2018  
Mayor's Office

TO: All Center Managers  
FROM: Charlene R. Rodriguez, Executive Director *CR*  
REF: Yearly Contract Agreement  
DATE: June 11, 2018

Please read over this contract, present it to your Board, have the Board Chairman sign at the meeting, and send it back to me no later than June 30, 2018.

Michelle Cancienne, and Hilary Boss, you have to send this contract to the Mayor for him to sign, then after you receive it, bring it to your Board to sign at a meeting, then send it back to me. I need this back by June 30<sup>th</sup>.

If you have any questions, please do not hesitate to give me a call at (985)532-0457. I will be out of the office on Monday, Tuesday and Wednesday, will be back on Thursday.



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**CONTRACTUAL AGREEMENT**

**THIS CONTRACTUAL AGREEMENT**, made and entered into this 1<sup>st</sup> day of July, 2018, by and between **Lafourche Council on Aging, Inc.**, hereinafter referred to as “LCOA” the **City of Thibodaux** domiciled at **310 West 2<sup>nd</sup> St., Thibodaux, LA 70301** and the **Thibodaux Senior Citizens Center**, domiciled at **1229 Canal Blvd., Thibodaux, LA 70301**.

**WHEREAS**, the purpose of this agreement is to establish a formal understanding between the parties that all terms and conditions set forth will be followed;

**NOW THEREFORE**, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows;

**SCOPE OF SERVICE**

The Lafourche Council on Aging, Inc., hereby agrees to furnish the following services to the **Thibodaux Senior Citizens Center** domiciled at **1229 Canal Blvd., Thibodaux, LA 70301**:

250 serving days per fiscal year is mandated by the Governor’s Office of Elderly Affairs for congregate meals, however, the exception is made to those senior centers who have planned traditional holiday meals for Thanksgiving and Christmas, therefore, allowing 248 serving days; energy assistance applications, commodity distribution (when applicable) transportation program services, senior center liability insurance and salaries for (1) center manager and (1) center aide LCOA funded.

**HOURS OF OPERATION**

Services furnished to the **Thibodaux Senior Center** will be during a 28 hour work week.

**OWNERSHIP**

All records, documents, equipment and or inventory items and other materials delivered and transmitted to the **THIBODAUX SENIOR CENTER** by LCOA shall remain the property of LCOA.

**FISCAL FUNDING**

The continuance of this agreement is contingent upon the appropriation of funds to fulfill the requirements by Lafourche Council on Aging, Inc.

**TERMINATION CLAUSE**

The terms of this agreement shall commence on July 1, 2018, and shall terminate on June 30, 2019, at which time an updated Contractual Agreement may be signed between the consenting parties. Notification of termination of said agreement will be in writing to the other parties within (30) days prior to termination.

**DISCRIMINATION CLAUSE**

The Lafourche Council on Aging, Inc., agrees not to discriminate in its employment practices and will render services under this agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation or disabilities.

**THUS DONE AND SIGNED AT Thibodaux, Louisiana** on the day, month, and year first written above and in witness thereof, the parties have executed this agreement as of the **1<sup>st</sup>** day of **July, 2018**.

LAFOURCHE COUNCIL ON AGING, INC.

WITNESS

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director (Print Name)

CITY OF THIBODAUX

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mayor (Print Name)

\_\_\_\_\_  
Date

THIBODAUX SENIOR CENTER

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President (Print Name)