

**Jenny Morvant**

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**From:** Regina Hotard  
**Sent:** Wednesday, February 22, 2017 2:47 PM  
**To:** Jenny Morvant  
**Subject:** Re: submitting an request for an ordinance

Thank you.

**Regina Hotard**  
**Clerk of City Court of Thibodaux**  
**and Ward Two of the Parish of Lafourche**  
**1309 Canal Blvd**  
**P.O. BOX 568**  
**Thibodaux, LA 70302**  
**office: (985)446-7209**  
**fax: (985)446-7275**

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**From:** Jenny Morvant  
**Sent:** Wednesday, February 22, 2017 2:43 PM  
**To:** Regina Hotard  
**Subject:** RE: submitting an request for an ordinance

Regina,

I'll research this statute and see what has to be done. If I need additional information from you, I'll let you know.

Thanks!

*Jennifer Morvant, CMC*  
*Council Administrator*  
*City of Thibodaux*  
*(985) 446-7201*

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**From:** Regina Hotard  
**Sent:** Wednesday, February 22, 2017 1:37 PM  
**To:** Jenny Morvant  
**Subject:** submitting an request for an ordinance

Good afternoon,

I am needing to know what needs to be submitted to the council to have an ordinance passed for City Court to collect for a technology fee as per Louisiana Revised Statute 13:1910. We would like to collect for this Judicial Building Fund for all fines collected through criminal and for all new suits filed for Civil. We will be using this fee to pay for

all of our computer software maintenance and for any computer equipment in the future. We will have a new software soon and we will still have to use the present software for a time period. Therefore, we will have to pay about \$13,000.00 or \$14,000.00 in service maintenance and purchase new hardware as these brake. With this new software, we will be able to collect fines and cost with a credit card and accept online payments.

Please let me know what is needed.

Thank you,

**Regina Hotard**

**Clerk of City Court of Thibodaux  
and Ward Two of the Parish of Lafourche**

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**RS 13:1910**

## §1910. Judicial building fund

A. In all cases over which a city court has jurisdiction, the court may impose a service charge not to exceed ten dollars per filing. The fee shall be paid to the clerk of court at the time of filing. The collection of the filing fee shall be subject to the provisions of Code of Civil Procedure Article 5181 et seq.

B. In each proceeding where a fine is imposed or court costs are ordered to be paid, a service charge not to exceed ten dollars may be collected by the appropriate entity, which shall be in addition to all other fines, costs, or forfeitures lawfully imposed.

C. All monies collected in accordance with this Section shall be forwarded to the court and placed in an account dedicated exclusively to the acquisition, leasing, construction, equipping, and maintenance of new and existing city courts and for the maintenance and payment of any bond indebtedness on any such existing facilities. "Equipping", as used in this Subsection, shall include all costs associated with new and existing software and electronic case management systems for court use including, without limitation, the acquisition, installation, training, maintenance, professional technology services, enhancement and updating of software, systems, and reasonably related services and equipment.

D. The court shall have control over the fund and all disbursements made from the fund.

E. The city court shall obtain prior approval of the local governing authority within the territorial jurisdiction of the court, through the adoption of a resolution or ordinance, before the fund is created and the fees authorized by this Section are imposed.

F. No bonds or other obligations shall be issued or sold unless prior written approval of the State Bond Commission is obtained.

Acts 1999, No. 901, §1; Acts 2016, No. 249, §1, eff. May 26, 2016.